

RFI No. 3909

To: Vendors desiring a meeting to present proposed solutions to the Division of Family and Children Services (DFCS) for the replacement of the Mississippi Automated Child Welfare System (MACWIS)

From: Craig P. Orgeron, Ph.D.

Date: April 19, 2016

Subject: Invitation for Presentation/Demonstration of Proposed MACWIS Replacement

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Through the issuance of RFI No. 3909, DFCS is seeking information regarding a functional and technical approach for designing, developing and implementing a replacement for the state's current child welfare information system, MACWIS. RFP No. 3717 for the acquisition of a replacement for MACWIS will be published at a later date.

MACWIS was implemented in 2001 and is utilized to manage and track an average of 4,000 children in foster care at any given time, and over 6,500 children in custody at some point during the average fiscal year. DFCS Staff (approximately 1,500 users) is in need of a replacement system that includes case management functionality capable of handling large volumes of record keeping, which has reporting and interface capability with other entities, and is aligned with the Mississippi Child Welfare Practice Model. DFCS is in search of a solution that will also allow for the introduction of new technologies, enabling staff to effectively manage job tasks and adapt to constant changes in technology, regulations and requirements. The intent is that the solution obtains federal compliance.

Vendors interested in presenting proposed solutions should plan to address the following items in the presentation/demonstration. However, presentations are not limited to the items below.

- I. General Overview
 - a. Company Qualifications
 - b. Company Background
 - c. Proposed Product
- II. Experience
 - a. Company experience in Health and Human Services & Child Welfare Systems
 - b. State and federal government experience
 - c. Staff Experience

- III. Project Management
 - a. Project Management Approach and Methodology (modern vs. traditional)
 - b. Change Management
 - c. Risk Management
 - d. Quality Management
- IV. Functionality
 - a. Solution Functionality
 - b. Solution Features
 - c. Other functional items as desired by Vendor
- V. Technical
 - a. Platform
 - b. Interfaces
 - c. Other technical items as desired by Vendor
- VI. Other Items
 - a. Conversion Approach
 - b. Knowledge Transfer Approach

Vendors will be allowed up to 4 hours for the presentation/demonstration. The presentation time will be provided on a first-come, first-serve basis from the following dates and times:

Tuesday, May 3, 2016	1:00-5:00 p.m. Central Time
Wednesday, May 4, 2016	8:30-12:30 p.m.
Thursday, May 5, 2016	1:00-5:00 p.m.
Tuesday, May 10, 2016	1:00-5:00 p.m.
Wednesday, May 11, 2016	1:00-5:00 p.m.
Thursday, May 12, 2016	1:00-5:00 p.m.

Vendors desiring to schedule a presentation for one of available times listed above must contact Debra Spell at 601-432-8132 or by email at debra.spell@its.ms.gov by May 9, 2016.

cc: ITS Project File Number 40123