RFP Clarifications Memorandum

To: Vendors Responding to RFP Number 3760 for the Mississippi Department of Information Technology Services (ITS)

From: Craig P. Orgeron, CPM, Ph.D.

Date: September 20, 2024

Subject: Clarifications to Specifications

Contact Name: EPL Team

Contact Phone Number: 601-432-8000

Contact E-mail Address: epl.team@its.ms.gov

**RFP Number** **3760 is hereby amended as follows:**

1. **Section VI: RFP Questionnaire, Item 2.3.1 is being modified to add the registration link:**

Go to the EPL RFP Vendor Registration application located at the following address:

<https://www.ms.gov/its/epl_registration/>

1. **Section VI: RFP Questionnaire, Items 3.2 and 3.3 are deleted and replaced with the following:**

**3.2 Vendor Self-Certification:**

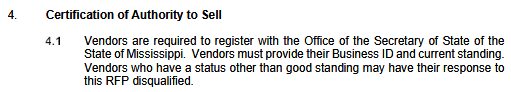
The State of Mississippi, in an effort to capture participation by minority Vendors, asks that any Vendor who can claim status as a Minority Business Enterprise or a Woman Business Enterprise submit substantiating documentation with their proposal.

This information is for tracking/reporting purposes only and will not be used in determining which Vendor will be chosen for a project.

For Mississippi Vendors, please direct any questions about minority certification in Mississippi to the Minority Business Enterprise Division of the Mississippi Development Authority by telephone at (601) 359-3448 or via email at [minority@mississippi.org](mailto:minority@mississippi.org). For information on the Mississippi Minority Business Registry, please follow the link below:

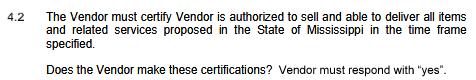
<https://mississippi.org/services/minority/>

1. **Section VI: RFP Questionnaire, Item 4 Certification of Authority to Sell is deleted and replaced with the following:**



Business ID:

SoS Status:

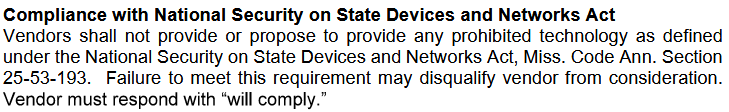


Vendor Response:

1. **Section VI: RFP Questionnaire, Item 11 Taxpayer Identification Number is deleted and replaced with the following:**

Vendor must include a W9 with their RFP response.

1. **Section VI: RFP Questionnaire, Item 12 is added as follows:**



Vendor Response:

1. **Section VIII: IT Hardware Processes, Item 3 Procurement Project Schedule is deleted and replaced with the following:**

|  |  |
| --- | --- |
| **Task** | **Date** |
| **Initial Publishing** | |
| Open Initial Proposals | 3:00 p.m. Central Time on 6/12/2014 |
| IT Hardware EPL 3760 Publish Date (initial) | 7/1/2014 |
| **Ongoing Publishing** | |
| Acceptance and processing of new Reseller Groups. Responses will be processed by ITS as time permits. | New manufacturers may submit responses through the life of this EPL 3760. |
| Acceptance and processing of new sellers may be submitted by 3:00 p.m. Central Time at 6-month update periods. Proposals received after the 3:00 p.m. deadline will not be accepted for that update window.  Responses will be processed by ITS as time permits.  Existing sellers may update vendor fees at this time. | 3:00 p.m. on the first Tuesday of February and August through the life of this EPL 3760. |
| IT Hardware EPL 3760 Expiration Date | This EPL will remain in effect until terminated by ITS with thirty (30) calendar days prior notice provided to all vendors. |

1. **Section XI: Manufacturer Information Submission, Item 7 is modified to include the following additional required acknowledgement:**

\_\_\_\_\_ Yes, our company shall not provide or propose to provide any prohibited technology as defined under the National Security on State Devices and Networks Act, Miss. Code Ann. Section 25-53-193.

1. **The EPL Purchase Agreement has been updated as part of this amendment. The new version of the agreement is published on the RFP No. 3760 Download Page noted below:**

<https://www.its.ms.gov/procurement/RFPs_and_sole_sources_advertised>

Vendor must include in their proposal a response or acknowledgement, whichever is required, to items 2, 3, 4, 5 and 7.

If you have any questions concerning the information above or if we can be of further assistance, please contact EPL Team via email at epl.team@its.ms.gov.

cc: ITS Project File Number 48353