

## RFP Clarifications Memorandum

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**To:** Vendors Responding to RFP Number 3760 for the Mississippi Department of Information Technology Services (ITS)

**From:** Craig P. Orgeron, CPM, Ph.D.

**Date:** September 20, 2024

**Subject:** Clarifications to Specifications

**Contact Name:** EPL Team

**Contact Phone Number:** 601-432-8000

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**RFP Number 3760 is hereby amended as follows:**

- 1. Section VI: RFP Questionnaire, Item 2.3.1 is being modified to add the registration link:**

Go to the EPL RFP Vendor Registration application located at the following address:

[https://www.ms.gov/its/epl\\_registration/](https://www.ms.gov/its/epl_registration/)

- 2. Section VI: RFP Questionnaire, Items 3.2 and 3.3 are deleted and replaced with the following:**

**3.2 Vendor Self-Certification:**

The State of Mississippi, in an effort to capture participation by minority Vendors, asks that any Vendor who can claim status as a Minority Business Enterprise or a Woman Business Enterprise submit substantiating documentation with their proposal.

This information is for tracking/reporting purposes only and will not be used in determining which Vendor will be chosen for a project.

For Mississippi Vendors, please direct any questions about minority certification in Mississippi to the Minority Business Enterprise Division of the Mississippi Development Authority by telephone at (601) 359-3448 or via email at [minority@mississippi.org](mailto:minority@mississippi.org). For information on the Mississippi Minority Business Registry, please follow the link below:

<https://mississippi.org/services/minority/>

- 3. Section VI: RFP Questionnaire, Item 4 Certification of Authority to Sell is deleted and replaced with the following:**

**4. Certification of Authority to Sell**

4.1 Vendors are required to register with the Office of the Secretary of State of the State of Mississippi. Vendors must provide their Business ID and current standing. Vendors who have a status other than good standing may have their response to this RFP disqualified.

Business ID: \_\_\_\_\_

SoS Status: \_\_\_\_\_

4.2 The Vendor must certify Vendor is authorized to sell and able to deliver all items and related services proposed in the State of Mississippi in the time frame specified.

Does the Vendor make these certifications? Vendor must respond with "yes".

Vendor Response: \_\_\_\_\_

**4. Section VI: RFP Questionnaire, Item 11 Taxpayer Identification Number is deleted and replaced with the following:**

Vendor must include a W9 with their RFP response.

**5. Section VI: RFP Questionnaire, Item 12 is added as follows:**

**Compliance with National Security on State Devices and Networks Act**

Vendors shall not provide or propose to provide any prohibited technology as defined under the National Security on State Devices and Networks Act, Miss. Code Ann. Section 25-53-193. Failure to meet this requirement may disqualify vendor from consideration. Vendor must respond with "will comply."

Vendor Response: \_\_\_\_\_

**6. Section VIII: IT Hardware Processes, Item 3 Procurement Project Schedule is deleted and replaced with the following:**

Task	Date
<b>Initial Publishing</b>	
Open Initial Proposals	3:00 p.m. Central Time on 6/12/2014
IT Hardware EPL 3760 Publish Date (initial)	7/1/2014
<b>Ongoing Publishing</b>	
Acceptance and processing of <u>new Reseller Groups</u> . Responses will be processed by ITS as time permits.	<u>New manufacturers</u> may submit responses through the life of this EPL 3760.
Acceptance and processing of <u>new sellers</u> may be submitted by 3:00 p.m. Central Time at 6-month update periods. Proposals received <u>after</u> the 3:00 p.m. deadline will not be accepted for that update window.  Responses will be processed by ITS as time permits.  Existing sellers may update vendor fees at this time.	3:00 p.m. on the first Tuesday of February and August through the life of this EPL 3760.

IT Hardware EPL 3760 Expiration Date	This EPL will remain in effect until terminated by ITS with thirty (30) calendar days prior notice provided to all vendors.
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**7. Section XI: Manufacturer Information Submission, Item 7 is modified to include the following additional required acknowledgement:**

\_\_\_\_\_ Yes, our company shall not provide or propose to provide any prohibited technology as defined under the National Security on State Devices and Networks Act, Miss. Code Ann. Section 25-53-193.

**8. The EPL Purchase Agreement has been updated as part of this amendment. The new version of the agreement is published on the RFP No. 3760 Download Page noted below:**

[https://www.its.ms.gov/procurement/RFPs and sole sources advertised](https://www.its.ms.gov/procurement/RFPs_and_ole_sources_advertised)

Vendor must include in their proposal a response or acknowledgement, whichever is required, to items 2, 3, 4, 5 and 7.

If you have any questions concerning the information above or if we can be of further assistance, please contact EPL Team via email at [epl.team@its.ms.gov](mailto:epl.team@its.ms.gov).

cc: ITS Project File Number 48353