RFP 4082

Mississippi State Department of Health AIDS Drug Assistance Program (ADAP) System

Attendance

- First Roll Call

- Please email your business card to: Khelli.Reed@its.ms.gov

- Attendees will be posted to the ITS website (www.its.ms.gov)

Agenda

- Attendance – Khelli Reed - ITS
- Project Overview – Eva Thomas and Mike Fuller - MSDH
- Procurement Guidelines – ITS
- Additional Information – ITS
- Questions and Answers (Answers to vendor questions during this vendor conference are not official unless and until submitted in writing)
- Closing - ITS
- Conclusion – ITS

Project Overview

- The specifications of this project have changed from Mississippi State Department of Health's need of an electronic health record system that uses CAREWare, to the need of an AIDS Drug Assistance Program (ADAP) Application System.
- The Part B/ADAP System is funded through the Ryan White Part B Program. It is a part of the Care and Treatment Division.
- ADAP application system allows people to access health care services for HIV and other support services.
- The proposed system must process applications for approval/disapproval, as well as send correspondence to patients, providers, and MSDH Pharmacy.
- The proposed system must operate in a real-time environment.
- Users must be able to enter and maintain Part B/ADAP registration and recertification forms.

Project Overview

- Patients must be able to enter their own information into the system for the Part B/ADAP registration and recertification forms
- The proposed system must manage the patient enrollment history.
- The proposed system must have the capability to transfer data to the CAREWare system.
- The proposed system must provide for the enrollment and processing of Part B/ADAP application across entities (web-based).
- MSDH desires that the Vendor provide a Demo CD of the proposed system as part of the proposal submission. The Demo should cover the main components of the Vendor's system.

Goals and Objectives

- Maintain an electronic application system that will allow for more efficient processing and file storage;
- Maintain an electronic application system that will produce completed Part B/ADAP reports; and
- Maintain an electronic application system that is streamlined and includes functionalities such as, but not limited to: multi-level security support, data retrieval, audit log, import/export expertise, systems integration, and system updates in a timely manner with accuracy and hosting.

Evaluation Overview

- Scoring is covered in Section VII Technical Specifications, Item 12.
- Scores are given based on a 10-point scale.
- Vendors must respond with "Acknowledge", "Will Comply", "Agreed", or "Exception", on every requirement in Section VII.
- Non-Cost = 70 points; Cost = 30 points.

Technical Evaluation

Non-Cost Categories	Possible Points
Part B/ADAP System Requirements	25
Technical Requirements; Vendor Qualifications	20
Security Management Requirements	15
Warranty/Maintenance	10
Maximum Possible Points	**70**

- Vendor Requirements and Vendor Qualifications will be reviewed first.
- Vendors must meet the 80% gate in each category.

Section VIII, Cost Information Submission

- Cost must be submitted using the format provided.
- Vendors cannot change costs after the proposals have been submitted.
- Vendors are required to complete the Change Order Rate Cost Information Submission form as directed on the form.
- Project budget data is not available.

RFP Response

- Proposal: 1 original, 5 copies
- Submission Cover Sheet (Section I)
- Proposal Exceptions (Section V)
- Response to RFP Questionnaire (Section VI)
- Point-by-Point Response (Section VII)
- Cost Information Submission Forms (Section VIII)
- References (Section IX)

Standard Contract

- Exhibit A – Software License and Application Service Provider Agreement
- Vendors must review these documents and take exception, if necessary. If the Vendor takes no exception to Exhibit A, the state assumes that these terms are agreeable and cannot be negotiated after award.

Upcoming Dates

- Deadline for Vendor's Written Questions
  - **Wednesday, May 30, 2018 at 3:00 p.m. Central Time**
- Responses to Vendor Questions
  - **Posted to the ITS Website by COB Wednesday, June 6, 2018**
- Proposal Due Date
  - **Tuesday, June 19, 2018 at 3:00 p.m. Central Time**
- Proposal Evaluations
  - **Begin Tuesday, June 19, 2018**

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Additional Information

- Vendor communication with the State
    - See Section II Proposal Submission Requirements, Item 14
- Answers to questions asked during this Vendor Conference are not official until and unless submitted in writing.
- Vendors may continue to check the ITS website for updates related to this RFP No. 4082.
    - www.its.ms.gov

Questions and Answers

- **Open to the floor** - Answers to questions posed during the vendor conference are not official unless and until questions are submitted in writing.

Closing

- Final Roll Call

- Please email your business card to: Khelli.Reed@its.ms.gov

- Attendees will be posted to the ITS website (www.its.ms.gov)

Conclusion

- **Thanks for your participation**

- **Please make sure I have acknowledged your company's participation on the web conference.**