

RFP Questions and Clarifications Memorandum

To: Vendors Responding to RFP Number 4089 for the Mississippi Department of Public Safety (MDPS)

From: Craig P. Orgeron, Ph.D.

Date: June 15, 2018

Subject: Responses to Questions Submitted and Clarifications to Specifications

Contact Name: Khelli Reed

Contact Phone Number: 601-432-8194

Contact E-mail Address: khelli.reed@its.ms.gov

RFP Number 4089 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Sealed proposals, subject to the attached conditions, will be received at this office until July 12, 2018 @ 3:00 p.m. Central Time for the acquisition of the products/services described below for Mississippi Department of Public Safety.

2. Title page, third box is modified as follows:

**PROPOSAL, SUBMITTED IN RESPONSE TO
RFP NO. 4089
DUE ~~June 28, 2018~~ July 12, 2018 @ 3:00 p.m.,
ATTENTION: Khelli Reed**

3. Section VII Technical Specifications, Item 4 Project Schedule is amended as follows:

Task	Date
Open Proposals	06/28/2018
	<u>07/12/2018</u>
Evaluation of Proposals	06/28/2018
	<u>07/12/2018</u>

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: Section VII, General Overview and Background, states that the uniform crash reporting system is used by 200 law enforcement agencies in the State of Mississippi. How many total users of the uniform crash reporting system are there in the 200 law enforcement agencies?

Response: **Mississippi Department of Public Safety estimates the number of law enforcement officers to be between 6,500 and 9,000. Because officers work with multiple agencies and user-IDs change, it is difficult to determine the exact number.**

Question 2: May the same Vendor submit more than one proposal? This approach could more clearly present different software package options for the State's consideration. Each submission would comply with the Proposal Submission Requirements in Section II of the RFP.

Response: **Yes, the Vendor may submit more than one proposal. If this option is chosen, the Vendor must clearly delineate the different offerings throughout the entire response.**

Question 3: Is the State willing to entertain a two week extension to the Procurement Project Schedule, making the proposal deadline July 12, 2018? Given the extensive listing of Technical Specifications in Section VII and the requirement for hardcopy proposals, an extension would help ensure that Vendors have sufficient time to review the State's answers and incorporate that information into their offers. Additional time will also better enable Vendors to recommend more competitive and innovative solutions that are contextualized in response to these detailed Technical Specifications. Finally, it will ensure that key Vendor staff can contribute to the offer, in light of unavailability leading up to the July 4 holiday.

Response: **Yes, the State will extend the proposal submission deadline to July 12, 2018. See the revised Project Schedule above.**

RFP responses are due July 12, 2018, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Khelli Reed at 601-432-8194 or via email at khelli.reed@its.ms.gov.

cc: ITS Project File Number 44081