

## RFP Questions Memorandum

**To:** Vendors Responding to RFP Number 4197 for the Mississippi Office of the Attorney General (AGO)

**From:** Craig P. Orgeron, Ph.D.

**Date:** November 21, 2019

**Subject:** Responses to Questions Submitted

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The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Vendor Question No.	Question/Answer
<b>Question 1</b>	Are there any public reporting requirements? If so will a public facing Web site be required to accomplish this?
<b>Response</b>	<b>There are no public reporting requirements.</b>
<b>Question 2</b>	What reporting requirements are dependent on CJI and PHI data? Can aggregate data be used to provide high-level reports and dashboard?
<b>Response</b>	<b>The State expects all reports and dashboards containing restricted data (such as CJI and PHI) to reflect aggregate data.</b>
<b>Question 3</b>	Does any of the data originate from an FBI CJIS system, NCIC, III, SBI, or NDEx? Or is any of the data, data that is combined with data that originated from an FBI CJIS system, NCIC, III, SBI, or NDEx?
<b>Response</b>	<b>No data elements originate from an FBI CJIS system, NCIC, III, SBI, or NDEx. No data is combined with data that originated from an FBI CJIS system, NCIC, III, SBI, or NDEx.</b>

Vendor Question No.	Question/Answer
<b>Question 4</b>	Is any of the data protected health information, or electronic protected health information, or did it originate from a health care provider or covered entity? This includes data for both the suspect and the victim.
<b>Response</b>	<b>No PHI is received from health care providers or covered entities. For Uniform Offense Reporting, no PHI is gathered. For DAPO, PHI is gathered because it is required by the FBI.</b>
<b>Question 5</b>	What criteria is more important in evaluating what solution to select?
<b>Response</b>	<b>Refer to RFP No. 4197, Section VII, Item 8, for the scoring methodology. The scoring methodology specifies the number of points allotted for non-cost categories and cost.</b>
<b>Question 6</b>	Are there any special situations ‘hot buttons’ that we should be aware of?
<b>Response</b>	<b>A critical aspect is that the current system is at risk because it resides on an unsupported server at this time.</b>
<b>Question 7</b>	What role does pricing play in the final decision?
<b>Response</b>	<b>Refer to RFP No. 4197, Section VII, Item 8 for the scoring methodology. Item 8.2.3 addresses the cost evaluation.</b>
<b>Question 8</b>	Is this RFP in part a desire to drive field collection modernization, use of mobile devices?
<b>Response</b>	<b>Refer to Attachment A, Section I, which includes the minimum requirements for mobile access to the solution.</b>
<b>Question 9</b>	Can you provide a sample of current workflow and approval procedures?
<b>Response</b>	<p><b>High Level, Current Workflow Example - DAPO</b></p> <ol style="list-style-type: none"> <li><b>1. DAPO form is completed by petitioner or court clerk;</b></li> <li><b>2. Petition is sent to the appropriate Judge;</b></li> <li><b>3. Judge reviews petition and selects the appropriate order;</b></li> <li><b>4. Relevant data from petition is auto-populated into the selected order;</b></li> <li><b>5. Hearing is set within ten days;</b></li> <li><b>6. If order is issued, relevant data is sent to NCIC.</b></li> </ol>
<b>Question 10</b>	What are the common best practice uniform offense and DAPO notification capabilities?
<b>Response</b>	<b>Refer to Attachment A, Section K, Notifications. The State has specified known notifications and expects the proposing Vendor to know and provide additional notifications as necessary to meet best practice expectations.</b>

Vendor Question No.	Question/Answer
Question 11	Can you provide examples of required reporting and dashboards?
Response	<p><b>As specified in Attachment A, Items 105 and 106, the State expects standard reporting templates as well as user defined reports using data from any and all elements for which the AGO requires tracking and or reporting. Examples of typical reports are:</b></p> <ol style="list-style-type: none"> <li><b>1. Total protection orders (by county, court, time period, etc.);</b></li> <li><b>2. Total offense reports by county, Law Enforcement agency, time period, etc.; and</b></li> <li><b>3. Total number of female/male petitioners.</b></li> </ol> <p><b>As specified in Attachment A, Item 116, the State expects configurable dashboards on throughput performance measures and system activity, such as active users, etc.</b></p> <p><b>As specified in Attachment A, Item 117, the State expects configurable executive dashboards.</b></p>

RFP responses are due December 5, 2019 at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Jeannie Williford at 601-432-8052 or via email at [jeannie.williford@its.ms.gov](mailto:jeannie.williford@its.ms.gov).

cc: ITS Project File Number 44839