

## IFB Questions and Clarifications Memorandum

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**To:** Vendors Responding to IFB Number 4253 for the Mississippi Department of Revenue (DOR)

**From:** Craig P. Orgeron, Ph.D.

**Date:** November 21, 2019

**Subject:** Response to Questions Submitted and Clarifications to Specifications

**Contact Name:** Jill Chastant

**Contact Phone Number:** 601-432-8214

**Contact E-mail Address:** [jill.chastant@its.ms.gov](mailto:jill.chastant@its.ms.gov)

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**IFB Number 4253 is hereby amended as follows:**

**1) LEGAL AND CONTRACTUAL INFORMATION, Item 13 is being modified to read:**

**13. Shipping Charges**

For all IFBs requiring shipment of any product or component, all products must be delivered FOB destination to any location within the geographic boundaries of the State with all transportation charges prepaid and included in the IFB bid or LOC quotation. Destination is the point of use. **No itemized shipping charges will be accepted.**

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

**Question 1:** Items 5, 6, 7, 8 and 9 on pages 16/17 of the ITB discuss training and knowledge transfer as well as documentation and technical manuals to be provided. IBML provides Operator Training, however provides Technical/Administrative Training as an option. Can Mississippi Revenue please clarify if the training requested is only Operator Training; OR, is it for Operator Training and Technical/Administrative training?

**Response:** The training will be for both Operator and Technical/Administrative training.

**Question 2:** If Technical/Administrative training is required, is this training to be conducted onsite at Mississippi Taxation or can it be conducted at IBML's headquarters in Birmingham, AL?

**Response:** **The training is to be conducted onsite at the Mississippi Department of Revenue located at 500 Clinton Center Drive, Clinton, Mississippi 39056.**

Sealed bids are due Tuesday, December 3, 2019. If you have any questions concerning the information above or if we can be of further assistance, please contact Jill Chastant at 601-432-8214 or via email at [jill.chastant@its.ms.gov](mailto:jill.chastant@its.ms.gov).

cc: ITS Project File Number 44964