

RFP Clarifications Memorandum

To: Vendors Responding to RFP Number 4283 for the Mississippi Division of Medicaid (DOM)
From: David C. Johnson
Date: July 26, 2021
Subject: Clarifications to Vendor Specifications and Questions
Contact Name: Khelli Reed
Contact Phone Number: 601-432-8194
Contact E-mail Address: Khelli.Reed@its.ms.gov

RFP Number 4283 and the Questions and Clarifications Memorandum published June 8, 2021 are hereby amended as follows:

- RFP Number 4283 Title page, second box is modified as follows:**

<p>Jordan Barber <u>Khelli Reed</u> Technology Consultant Information Technology Services 3771 Eastwood Drive Jackson, Mississippi 39211 (601) 432-8005-<u>8194</u> Jordan Barber <u>Khelli.Reed@its.ms.gov</u></p>

- RFP Number 4283 Title page, third box is modified as follows:**

<p>PROPOSAL, SUBMITTED IN RESPONSE TO RFP NO. 4283 due August 3, 2021 @3:00 p.m., ATTENTION: Jordan Barber <u>Khelli Reed</u></p>
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- RFP Number 4283, Section II Proposal Submission Requirements, Item 14.1 is being modified to read:**

The State's contact person for the selection process is: ~~Jordan Barber~~ Khelli Reed, Technology Consultant, 3771 Eastwood Drive, Jackson, Mississippi 39211, 601-432-80058194, ~~Jordan Barber~~ Khelli.Reed@its.ms.gov.

4. **RFP Number 4283, Section IV Legal and Contractual Information, Item 37 is being modified to read:**

Performance Bond/Irrevocable Bank Letter of Credit

The Vendor must include the price of a performance bond or irrevocable bank letter of credit with its RFP proposal. The cost of the bond or letter of credit must be shown as a separate line item in the *Cost Information Submission*. The performance bond or letter of credit must be procured at the Vendor's expense prior to the execution of the contract and may be invoiced to **Mississippi Division of Medicaid** after contract initiation only if itemized in the *Cost Information Submission* and in the executed contract. **The final decision as to the requirement for a Performance Bond or Irrevocable Bank Letter of Credit will be made upon contract award and is at the State's sole discretion.**

If a Performance Bond /Irrevocable Bank Letter of Credit is required, the Vendor must procure and submit to **ITS**, on behalf of **Mississippi Division of Medicaid**, with the executed contract, (a) a performance bond from a reliable surety company authorized to do business in the State of Mississippi or (b) an irrevocable bank letter of credit that is acceptable to the State. The Performance Bond or the Irrevocable Letter of Credit shall be for ~~two and a half (2 ½) times the total amount of the contract~~ the total amount of the contract or an amount mutually agreed upon by the State and the successful Vendor and shall be payable to **Mississippi Division of Medicaid**, to be held by their contracting agent, the Mississippi Department of Information Technology Services. No contract resulting from this RFP will be valid until the required Performance Bond or Irrevocable Bank Letter of Credit has been received and found to be in proper form and amount. The Vendor agrees that the State has the right to request payment for a partial amount or the full amount of the Irrevocable Letter of Credit/Performance bond should the products/services being procured hereunder not be provided in a manner consistent with this RFP and the Vendor's proposal by the delivery dates agreed upon by the parties. The State may demand payment by contacting the bank issuing the letter of credit or the bonding company issuing the performance bond and making a written request for full or partial payment. The issuing bank/bonding company is required to honor any demand for payment from the State within fifteen (15) days of notification. The letter of credit/performance bond shall cover the entire contract period, with the exception of post-warranty maintenance and support, and shall not be released until final acceptance of all products and deliverables required herein or until the warranty period, if any, has expired, whichever occurs last. If applicable, and at the State's sole discretion, the State may, at any time during the warranty period, review Vendor's performance and performance of the products/services delivered and determine that the letter of credit/performance bond may be reduced or released prior to expiration of the full warranty period.

5. **Questions and Clarifications Memorandum, Question 21 Response is being modified to read:**

DOM is requesting a Performance Bond for RFP No. 4283. However, the price of the bond should be included as a line item on the Revised Cost Information Submission form. Vendors should not submit the Performance Bond itself with their proposal submission. An executed Performance Bond must be received by the State before a resulting contract can be signed. ~~Vendors are required to provide a performance bond or irrevocable letter of credit with their response to RFP No. 4283. Page 5 of RFP No. 4283 references a Proposal Bond. A Proposal Bond is not a requirement of this RFP.~~

6. Questions and Clarifications Memorandum, Question 22 Response is being modified to read:

DOM is requesting a performance bond for RFP No. 4283. However, the price of the bond should be included as a line item on the Revised Cost Information Submission form. Vendors should not submit the Performance Bond itself with their proposal submission. An executed Performance Bond must be received by the State before a resulting contract can be signed. ~~Vendors are required to provide a performance bond or irrevocable letter of credit with their response to RFP No. 4283.~~

RFP responses are due August 3, 2021, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Khelli Reed at 601-432-8194 or via email at Khelli.Reed@its.ms.gov.

cc: ITS Project File Number 44909