RFP No. 4457

Virtual Tutoring Solution

Mississippi Community College Board

Welcome

- First Roll Call
  - o Vendor participation is mandatory for the entire conference. Someone representing each participating vendor must be present for the final roll call.

- Please send an email that contains your signature block to: Robert.Martinez@its.ms.gov.

- Attendees will be posted to the ITS website (www.its.ms.gov).

AGENDA	
Welcome – First Roll Call	Robert Martinez– ITS
Project Background	Robert Martinez
Project Overview	Krista LeBrun– MCCB
Response Guidelines	Robert Martinez
Question and Answers	Answers to vendor questions during this conference are not official unless and until submitted to ITS in writing.
Closing Comments	Robert Martinez
Final Roll Call - Conclusion	Robert Martinez

Project Background

- The Mississippi Virtual Community College (MSVCC) is a consortium of Mississippi's 15 community colleges that makes it possible for these colleges to leverage their eLearning resources – including faculty, courses, support services, and technology. Through the MSVCC, students may take courses from community colleges anywhere in Mississippi while getting support services from a local college. To take a course from a remote (provider) college, a student enrolls at a local (host) community college. The host college supports the student with a full slate of student services, including advisement and counseling, financial aid, and learning resources. The host college awards credit for the course. The remote (provider) college provides the course instruction.

Project Overview

- The MSVCC is exploring options for an on-demand tutoring 24/7/361 software that fully integrates with canvas. Software would be accessible to all 15 community colleges via a SaaS model for face-to-face and online students. Tutoring site would include screen sharing, audio, video chat and cover a large variety of subjects taught at the community college level.

Response Guidelines

- Vendors are required to respond to all mandatory requirements
- Proposal: 1 USB flash drive
- Submission Cover Sheet (Section I)
- Proposal Exceptions (Section V)
- Response to RFP Questionnaire (Section VI)
- Technical Specifications (Section VII)
- Cost Information Submission (Section VIII)
- References (Section IX)

Evaluations and Scoring

- Evaluation Team, Categories and Possible Points (Section VII. No. 5.1)

- Stage 1 – Selection of Responsive/Valid Proposals (Section VII. No. 5.2.1)

- Stage 2 – Non-cost Evaluation (Section VII. No. 5.2.2)

- Stage 3 – Cost Evaluation (Section VII. No. 5.2.3)

- Stage 4 – Selection of the successful vendor (Section VII. No. 5.2.4)

- Site Visits – (Section VII. No. 5.2.5)

- Final Quantitative Evaluation (Section VII. No. 5.3)

Contract

- Exhibit A – Software as a Service Agreement
- Vendors must review this document and if necessary, take exception.
- If a Vendor takes no exception to Exhibit A, the state assumes that these terms are agreeable and cannot be negotiated after award.

Additional Information

- Vendor communication with the State
  - o See RFP No. 4457 Section II Proposal Submission Requirements, Item No. 14.
- Answers to questions asked during this Vendor conference are not official unless the questions are submitted to the EPL Team in writing before Tuesday, October 25, 2022.
- Vendors should continue to check the ITS website for updates related to this RFP No. 4457. Access the ITS website at: www.its.ms.gov

Upcoming Dates

- Deadline for Vendor's Written Questions
  - Tuesday, October 25, 2022 at 3:00 p.m. Central Time
- Responses to Vendor Questions
  - Posted to the ITS Website by COB Tuesday, November 8, 2022
- Proposal Due Date
  - Tuesday, November 15, 2022 at 3:00 p.m. Central Time
- Proposal Validation and Evaluation
  - Begins Tuesday, November 15, 2022

Vendor Questions – Open Floor

Conclusion

- Final Roll Call
  - o Vendor participation is mandatory for the entire conference.

- Please send an email that contains your signature block to: Robert.martinez@its.ms.gov.

- Attendees will be posted to the ITS website www.its.ms.gov.

Conclusion Continued

- Thank you for your participation.

- Please make sure I have acknowledged your company's participation on the web conference.