# Questions and Clarifications Memorandum

**To**: Vendors Responding to RFP No. 4459-45687 for the Mississippi Department of Education (MDE)

**From**: David C. Johnson

**Date**: August 19, 2022

**Subject:** Responses to Questions Submitted

**Contact Name:** Khelli Reed

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The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

**Question 1:** RFP: ITS RFP Response Checklist, page 2 - On the Response checklist, you note that a point-by-point response is needed for Section VII; in addition, you request a point-by-point response for Attachment A. Are you seeking both since they address the same Technical functionality? Would a single response to Checklist item #9 satisfy checklist item #6 as well?

**Response:** **For the functional and technical requirements relevant to this procurement, please refer to the Attachment A document. A point-by-point response to Section VII is not required.**

**Question 2:** RFP: Section VII, Project Schedule, page 30 - When does MDE expect to go live with the software? Are there expectations of phase roll out of software?

**Response:** **MDE is anxious to implement the solution as quickly as possible with phased roll out and an estimated "go live" date of March 2023.**

**Question 3:** Att. A, II.K.148, page 12 - Is MDE looking to have complete software solution for monthly reconciliation of MPRs at each processor?

**Response:** **MDE currently does not process any pounds, only brown box items are ordered and shipped to Recipient Agencies. However, if the MDE choose to process in the future it is expected that the solution would meet all the USDA reporting requirements as well as inventory requirements including reconciliation.**

**Question 4:** Att. A, III.A.153, page 13 - Can you please confirm what USDA programs other than NSLP are desired for the Food Distribution Software?

**Response:** **Summer Feeding and DOD Fresh Fruits & Vegetables are additional programs desired for the Food Distribution Software. The solution should be able to add programs such as BONUS and CCC (Commodity Credit Corporation), being used currently for Supply Chain Assistance, or any other added federal grant programs which will offer entitlement and USDA Foods to the State for distribution to Recipient Agencies.**

**Question 5** Att. A, V.E, page 22 - How many years of data does MDE want imported into the software as part of the Data Migration Plan?

**Response:** **MDE requests data for School Year 2022-2023, beginning July 1, 2022.**

RFP responses are due September 2, 2022, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Khelli Reed at 601-432-8194 or via email at Khelli.Reed@its.ms.gov.


cc:    ITS Project File Number 45687