

RFP Amendment

To: Vendors Responding to RFP Number 4581 for the Mississippi Department of Corrections (MDOC)

From: Craig P. Orgeron, CPM, Ph.D.

Date: November 14, 2024

Subject: Amendment to Specifications

Contact Name: Solicitations Team

Contact E-mail Address: RFP@its.ms.gov

RFP Number 4581 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Proposals, subject to the attached conditions, will be received at this office until ~~December 11, 2024~~ **January 3, 2025 @ 3:00 p.m. Central Time** for the acquisition of the products/services described below for the Mississippi Department of Corrections.

2. Title page, third box is modified as follows:

PROPOSAL, SUBMITTED IN RESPONSE TO
RFP NO. 4581
DUE ~~December 11, 2024~~ **January 3, 2025 @ 3:00 p.m. Central Time**
ATTENTION: Solicitations Team

3. RFP, Section VII Technical Specifications, Item 1.3 is amended as follows:

Onsite attendance at the Vendor Conference and walk throughs is MANDATORY for any Vendor who intends to submit an RFP response. No exceptions will be granted to this requirement. Any proposal received from a Vendor who did not have an authorized representative at the Vendor Conference will be rejected.

Onsite attendance at the Vendor Conference and walk through on Friday, November 22, 2024, at Central Mississippi Correctional Facility (CMCF) is optional for any Vendor who attended the Mandatory Vendor Conference and walk throughs October 28, 2024, through November 1, 2024. No questions can be asked or answered during the walk through. All questions must be submitted in writing. Any proposal received from a Vendor who did not have an authorized representative at the Mandatory Vendor Conference and walk throughs will be rejected.

Facility	Dates
Mississippi State Penitentiary (MSP)	10/28/2024 8:30 a.m.

Facility	Dates
Delta Correctional Facility (DCF)	10/28/2024 2:00 p.m.
Marshall County Corrections Facility (MCCF)	10/29/2024 10:00 a.m.
Central Mississippi Correctional Facility (CMCF)	10/30/2024 9:00 a.m.
Walnut Grove Correctional Facility (WGCF)	10/31/2024 9:00 a.m.
South Mississippi Corrections Institution (SMCI)	11/01/2024 10:00 a.m.
<u>Central Mississippi Correctional Facility (CMCF)</u>	<u>11/22/2024 9:00 a.m.</u>

4. Section VII Technical Specification, Item 1.3.1 is amended as follows:

To attend the mandatory onsite Vendor Conference and walk throughs, Vendors must contact the Solicitations Team via email no later than Friday, October 25, 2024 at 12:00 p.m. Central Standard Time (CST) to receive instructions.

To attend the Optional Vendor Conference and Walk through on November 22, 2024, Vendors must contact the Solicitations Team via email no later than Friday, November 15, 2024, at 12:00 p.m. Central Standard Time (CST) to confirm and receive instructions.

5. RFP, Section VII Technical Specifications, Item 2 Procurement Project Schedule is amended as follows:

Task	Date
First Advertisement Date for RFP	10/15/2024
Second Advertisement Date for RFP	10/22/2024
Mandatory Onsite Vendor Conference and Walk Through– Multiple locations over multiple dates. Please see locations and dates in item 1.3	10/28/2024 – 11/01/2024
<u>Optional Onsite Vendor Conference and Walk Through- Please see location and date in Amendment Item Number 3</u>	<u>11/22/2024</u>
Deadline for Vendor’s Written Questions	3:00 p.m. Central Time on 11/08/2024 <u>11/26/2024</u>
Deadline for Questions Answered and Posted to ITS Website	11/22/2024 <u>12/12/2024</u>
Proposal Due Date	3:00 p.m. Central Time on 12/11/2024 <u>01/03/2025</u>
Evaluation of Proposals	12/11/2024 <u>01/03/2025</u>
ITS Board Presentation	1/16/2025 <u>02/20/2025</u>
Contract Negotiation	1/15/2025 <u>02/03/2025</u> <u>02/20/2025 - 03/03/2025</u>
Proposed Project Implementation Start-up	03/18/2025
Project Go-Live Deadline	<u>6/30/2025</u> -TBD

RFP responses are due on January 3, 2025, at 3:00 p.m. (Central Time).

cc: ITS Project File Number 47925