

RFP Questions and Clarifications Memorandum

To: Vendors Responding to RFP Number 4603 for the Mississippi Development Authority (MDA)

From: David C. Johnson

Date: June 24, 2024

Subject: Responses to Questions Submitted and Clarifications to Specifications

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RFP Number 4603 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Proposals, subject to the attached conditions, will be received at this office until July 29, 2024 @ 3:00 p.m. Central Time for the acquisition of the products/services described below for **Mississippi Development Authority**.

2. Title page, third box is modified as follows:

PROPOSAL, SUBMITTED IN RESPONSE TO
RFP NO. 4603
DUE July 29, 2024 @ 3:00 p.m. Central Time
ATTENTION:

3. RFP, Section VII: Technical Specifications, Item 1 Procurement Project Schedule is being amended as follows:

Task	Date
Deadline for Questions Answered and Posted to ITS Web Site	06/21/2024 <u>06/24/2024</u>
Open Proposals	3:00 p.m. Central Time on 07/02/2024 <u>07/09/2024</u>
Begin Evaluation of Proposals	07/02/2024 <u>07/09/2024</u>
Contract Negotiation	July – August
Equipment Delivery Deadline	08/31/2024
Proposed Project Implementation Start-up	09/03/2024
Project Go-Live Deadline	12/31/2024

4. **Attachment A, Item Number 30 is being modified to read:**
Vendor must propose digital signing for 15 indoor video walls for brand messaging and advertising with the following specifications:
5. **Attachment A, Item Number 30.a is being modified to read:**
9 digital displays measuring 80.44"-82.44" wide x 45.43" high x 2.712" deep (Video Wall A)
6. **Attachment A, Item Number 30.b is being modified to read:**
6 digital displays measuring 65.12"-67.12" wide x 37.79" high x 1.957" deep (Video Wall B)
7. **Attachment A, Item Number 30.d.ix is being added:**
ix. LCD screen
8. **Attachment A, Item Number 30.e is being added:**
e. The video walls must be wall mounted following all manufacturer standards.
9. **Attachment A, Item Number 82 is being modified to read:**
Awarded Vendor must provide thorough online tutorial/training geared toward MDA users prior to equipment delivery.
10. **Attachment A, Item Number 83 is being added:**
83. Awarded Vendor must provide training to MDA staff after the equipment has been delivered. Training must cover how to operate the kiosks.

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: Is an LCD or LED video wall required?

Response: LCD is preferred. Please refer to Amendment Number 7 above.

Question 2: Are there any specific input/output requirements? If so, what type and in what quantity?

Response: There are no specific input/output requirements. The product would need to function as stated in the RFP documentation.

Question 3: Will the video walls be installed indoors or outdoors?

Response: They will all be installed indoors. Please refer to Amendment Number 4 above.

Question 4: Will the video walls be wall mounted? Or on Carts?

Response: Yes. Please refer to Amendment Number 8 above.

Question 5: Are there any specific controller requirements?

Response: No.

Question 6: Would you be open to an all-in-one video wall solution with an embedded Android OS, integrated speakers, and customizable inputs?

Response: MDA primarily uses iOS devices. If content can be updated with an iOS device, then MDA would be open to considering the alternative solution.

Questions 7: Are the dimensions of the video walls as specified in the RFP fixed, or are they a little flexible? If so, would that be in terms of width or height?

Response: The dimensions of the video walls are flexible in terms of width by two inches; however, the height requirements are not flexible. See Amendments 5 and 6 above.

Question 8: What material is the wall where the video wall will be installed made of i.e.: Concrete, block, brick, or dry-wall?

Response: The walls will be a combination of block, brick, and drywall.

Question 9: Is any electrical work required, for example, installation of new sockets?

Response: Electrical work is not required.

Question 10: Will you require inside delivery? Additionally, is there a liftgate requirement?

Response: Delivery inside the buildings is required since the product is required to be installed indoors. A liftgate would be required.

Question 11: Would the training required be in-person or online? Additionally, are there any specific requirements pertaining to the amount of training required?

Response: Training must be provided after the equipment is delivered to train all MDA Welcome Center staff on how to operate the kiosks. This training can be done in person at each Welcome Center (preferred) or virtual. Vendor should be aware that virtual training on functionality and maneuverability of equipment is more difficult than hands on/in person training and could cause repeat sessions at no cost to the MDA. Training for content (software, displays) can be performed virtually/online prior to equipment being delivered. If training is delivered virtually/online, it should instruct individuals on how to use the equipment and software and how to update kiosk and video wall content.

Question 12: Does the power strip need to be integrated in the kiosk?

Response: MDA has no preference.

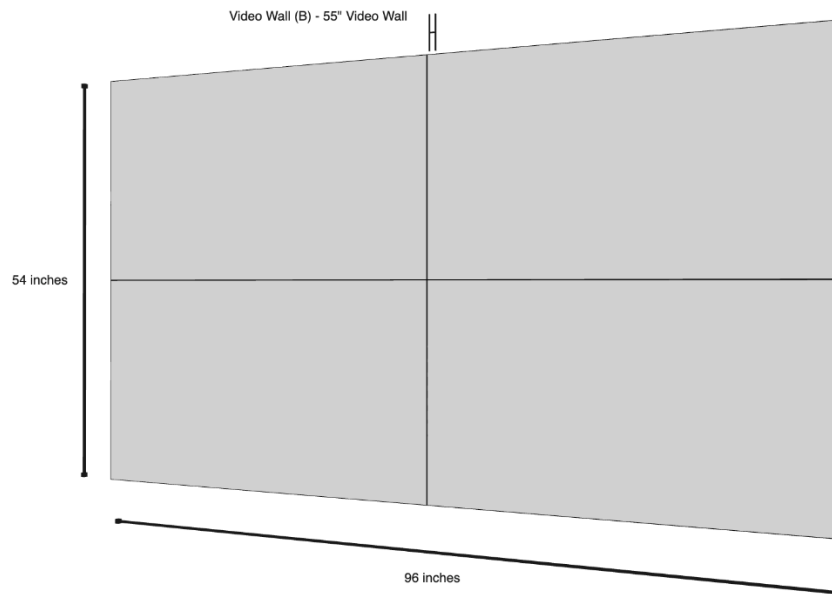
Question 13: Will the PC required for the Kiosk need to be integrated within the kiosk frame or will it be external?

Response: MDA has no preference.

Question 14: 1) For Video Wall (A), the RFP specifies dimensions of 80.44” wide x 45.43” high x 2.712” deep. However, based on our calculations, the dimensions would be approximately 81” wide x 54” high when using a 55” video wall panel.

2) Similarly, for Video Wall (B), the RFP lists the size as 65.12” wide x 37.79” high with 6 panels. According to our calculations, the dimensions would be around 48” wide x 27” high for one panel, and 96” wide x 27” high for two panels.

Could you please confirm if the dimensions within this range would be acceptable for your project requirements? Please see our mockups below.



Response: The width dimensions of the video walls are flexible by two inches; therefore, the dimensions within range of the mockup would not be acceptable. See Amendments 5 and 6 above. The RFP does not specify a number of panels per video wall.

Question 15: Can vendors include recommendations and alternatives in their responses?

Response: MDA will consider all options as long as the proposed solution meets the functional and technical requirements in Attachment A. Additionally, refer to RFP 4603, Section II: Proposal Submission Requirements, Item 9.6, "If the Vendor does not agree with any item in any section, then the Vendor must list the item on the Proposal Exception Summary Form."

Question 16: What is the use case for the camera and audio functions?

Response: The camera and audio functions are for visitors to take selfies and view videos.

Question 17: Could you please clarify the quantities and proposed locations (with images if available) for the video walls and touchscreens?

Response: Images for the locations are not available. The quantities and proposed locations can be found on in the Cost Information Submission form of RFP No. 4603.

Question 18: Are the video walls touchscreen or non-touchscreen?

Response: The video walls are non-touchscreen.

Question 19: Are the dimensions of the video walls flexible?

Response: Yes. See Amendments 5 and 6 above.

Question 20: What are the wayfinding locations?

Response: The wayfinding locations are throughout the entire State of Mississippi. Users should be able to locate points of interest and local attractions within the State of Mississippi while using the wayfinding feature and pass the travel directions along to visitor devices.

Question 21: Can the on-site critical support time frame be modified?

Response: Yes, refer to Section II: Proposal Submission Requirements, Item 9.6, "If the Vendor does not agree with any item in any section, then the Vendor must list the item on the Proposal Exception Summary Form."

RFP 4603 responses are due July 9, 2024, at 3:00 p.m. (Central Time).

cc: ITS Project File Number 48048