

RFP Questions and Clarifications Memorandum

To: Vendors Responding to RFP Number 4625 for Mississippi Department of Corrections (MDOC)
From: Craig P. Orgeron, CPM, Ph.D.
Date: [August 7, 2024](#)
Subject: Responses to Questions Submitted and Clarifications to Specifications
Contact Name: Solicitations Team
Contact E-mail Address: RFP@its.ms.gov

RFP Number 4625 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Proposals, subject to the attached conditions, will be received at this office until **August 20, 23, 2024 @ 3:00 p.m. Central Time** for the acquisition of the products/services described below for the Mississippi Department of Corrections.

2. Title page, third box is modified as follows:

PROPOSAL, SUBMITTED IN RESPONSE TO RFP NO. 4625 DUE August 20 <u>23</u> , 2024 @ 3:00 p.m. Central Time ATTENTION: Solicitations Team

3. Section II: Proposal Submission Requirements, Item 11 shall be and hereby is revised to read:

ITS reserves the right to request additional information or clarification of a Vendor's proposal at any time during the evaluation process. The Vendor's cooperation during the evaluation process in providing ITS staff with adequate responses to requests for clarification will be considered a factor in the evaluation of the Vendor's overall responsiveness. Lack of such cooperation or failure to provide the information in the manner required may, at the State's discretion, result in the disqualification of the Vendor's proposal.

4. Section III: Vendor Information, Item 16 shall be and hereby is revised to read:

The State reserves the right to solicit Best and Final Offers (BAFOs) from Vendors, principally in situations in which proposal costs eclipse available funding or the State believes none of the competing proposals presents a Best Value (lowest and best

proposal) opportunity. Because of the time and expense incurred by both the Vendor community and the State, BAFOs are not routinely conducted. Vendors should offer their best pricing with the initial solicitation. Situations warranting solicitation of a BAFO will be considered an exceptional practice for any procurement. However, the State reserves the right to issue BAFOs to any and all responding Vendors at any time during the RFP evaluation process. ~~Vendors that remain in a competitive range within an evaluation may be requested to tender Best and Final Offers, at the sole discretion of the State.~~ All such Vendors will be provided an equal opportunity to respond with a Best and Final Offer under a procedure to be defined by the State that encompasses the specific, refined needs of a project, as part of the BAFO solicitation. The State may re-evaluate and amend the original project specifications should it be deemed necessary in order to improve the opportunity for attaining Best Value scenarios from among the remaining competing Vendors. All BAFO proceedings will be uniformly conducted, in writing and subject to solicitation by the State and receipt from the Vendors under a precise schedule.

5. Section VII Technical Specifications, Item 1 Project Schedule is amended as follows:

Task	Date
Deadline for Questions Answered and Posted to ITS Web Site	07/31/2024 <u>08/07/2024</u>
Open Proposals	08/20/2024 <u>08/23/2024</u>
Evaluation Begins	08/20/2024 <u>08/23/2024</u>
Contract Negotiation	August - September 2024
ITS Board Presentation	09/19/2024
Proposed Project Implementation Start-up	10/14/2024
Project Go-Live Deadline	10/021/2024, on or before

6. Section VII: Technical Specifications, Item 5.2 shall be and hereby revised to read:

5.2 The evaluation will be conducted ~~in four stages~~ as follows:

5.2.1 ~~Stage 1~~— Selection of Responsive/Valid Proposals – Each proposal will be reviewed to determine if it is sufficiently responsive to the RFP requirements to permit a complete evaluation. A responsive proposal must comply with the instructions stated in this RFP including, but not limited with regard to, content, organization/format, Vendor experience, number of copies, submission via USB, mandatory requirements (if applicable), bond requirement (if applicable), timely delivery, and must meet any mandatory requirement be considered in competitive range (as detailed in the ITS Procurement Handbook). No evaluation points will be awarded in this stage. Failure to submit a complete and valid proposal may result in rejection of the proposal.

5.2.2 ~~Stage 2~~— Non-cost Evaluation (all requirements excluding cost)

5.2.2.1 Non-cost categories and possible point values are as follows:

Non-Cost Categories	Possible Points
Functional/Technical Requirements	30

Support and Maintenance	20
Implementation and Training Requirements	15
Maximum Possible Points	65

5.2.2.2 Proposals receiving meeting fewer than 80% of the total points allocated for requirements in the non-cost categories will may be eliminated from further consideration.

5.2.2.3 ITS scores the non-cost categories on a 10-point scale, ~~with 9 points for meeting the requirement. The 'Meets Specs' score for each category is 90% of the total points allocated for that category. For example, the Functional and Technical category was allocated 30 points; a proposal that fully met all requirements in that section would have scored 27 points. The additional 10% is used for a proposal that exceeds the requirement for an item in a way that provides additional benefits to the state.~~

5.2.3 ~~Stage 3~~— Cost Evaluation

5.2.3.1 Points will be assigned using the following formula:

$$(1-((B-A)/A))*n$$

Where:

A = Total lifecycle cost of lowest valid proposal

B = Total lifecycle cost of proposal being scored

n = Maximum number of points allocated to cost for acquisition

5.2.3.2 Cost categories and maximum point values are as follows:

Cost Category	Possible Points
Lifecycle Cost	35
Maximum Possible Points	35

5.2.4 ~~Stage 4~~— Selection of the successful Vendor

5.2.4.1 Demonstrations and Interviews

5.2.4.1.1 At the discretion of the State, evaluators may request interviews, presentations, demonstrations, or discussions with any and all Vendors for the purpose of system overview and/or clarification or amplification of information presented in any part of the proposal.

5.2.4.1.2 If requested, Vendors must be prepared to make demonstrations of system functionality and/or

proposal clarifications to the evaluation team and its affiliates with seven calendar days of notice. Each presentation must be made by the project manager being proposed by the Vendor to oversee implementation of this project.

5.2.4.1.3 Proposed key team members must be present at the demonstration. The evaluation team reserves the right to interview the proposed key team members during this visit/demonstration.

5.2.4.1.4 Although demonstrations may be requested, the demonstration will not be allowed in lieu of a written proposal.

5.2.5 Site Visits

5.2.5.1 At the State's option, Vendors that remain within a competitive range must be prepared to provide a reference site within seven calendar days of notification. If possible, the reference site should be in the Southeastern region of the United States. Vendor must list potential reference sites in the proposal.

7. Section VII: Technical Specifications, Item 5.3 shall be and hereby revised to read:

Final Quantitative Evaluation - Following any requested clarifications, BAFOs, presentations, demonstrations, and/or site visits, the Evaluation Team will re-evaluate any technical/functional scores as necessary. The technical/functional and cost scores will then be combined to determine the Vendor's final score.

8. Attachment A, Item Number 88 is being modified to read:

The Vendor's Monitoring Center Service must provide immediate or near real-time notification via, text message or email 24 hours a day, seven days a week to designated MDOC staff when an alert notification is generated

9. Attachment A, Item Number 106 is being modified to read:

All curfew and equipment status alerts must be reported to MDOC Staff immediately or upon expired grace period. Alerts shall be reported by web-based system and/or email. Additionally, alert reports may be provided by facsimile and/or telephone on an optional basis. Vendor must have the capability of reporting alerts after applying a defined MDOC grace period for reporting designated events. The allotted grace period will be thirty (30) minutes.

10. Attachment A, Item Number 122 is being modified to read

The Vendor must maintain a stable inventory of equipment at MDOC specified locations (counties of responsibility listed in the Attachment B document). In cases of equipment failure, the Vendor will be responsible for providing replacements and the associated costs.

11. Attachment A, Item Number 153 is being modified to read:

The initial hire of the required locally based staff should be completed within 90 days of contract award. Vendor must, upon written notice, provide locally based staff in additional locations identified by MDOC within 60 days of request.

12. Attachment A, Item Number 154.h is being modified to read:

Monitor participants' alerts and conduct initial investigation as to the required response to each alert. Back plate/case tamper, strap tamper, and dead battery alerts should be sent to Agents directly via text & email from the Monitoring Center for response and alerts should be provided with closed loop notification.

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: We understand that all RFPs have clauses that allow the MDOC to cancel the RFP and not award any vendor. We have responded to the previous RFPs 4448 and 4539 and they were both cancelled. Would you please confirm that funding for this program described in 4625 is secured and MDOC is ready to proceed?

Response: **The MDOC expects to proceed with the procurement solicited through RFP No. 4625.**

Question 2: *(RFP, Section II, Item 9.11)* - In Attachment A II. Functional/Technical Requirement sections A and B on Radio Frequency products (including the bracelet and receiver) state that the products can be either landline or cellular, even though this RFP states that no RF products are used. This was confirmed in answers to questions to RFP 4539. If the State is not using any RF, should these sections be removed or does MDOC expect to use RF Home Curfew products in the future?

Response: **There is now one RF unit in use at this time. The State has intentionally included RF requirements. These sections will remain as written.**

Question 3: *(RFP, Section VII, Item 5.2.3.1)* - Could you please clarify the formula $(1 - ((B - A)/A)) * N$? How does ITS factor A – Total lifecycle cost lowest valid bid and B – Total lifecycle cost of proposal being scored? Do these go strictly from the Section VIII – Cost information submission from years 1-3?

Response: **'A' represents the total lifecycle cost of the lowest valid proposal, and 'B' is the total lifecycle cost of the proposal being scored. Yes, the costs for proposals are taken from the three-year lifecycle cost on the Cost Information Submission form.**

Question 4: *(RFP, Section VIII: Cost Information Submission)* - Do you want vendors to multiply the yearly (365) by the number of participants and then multiply by the unit cost to come up with the extended cost?

Response: The Vendor should propose a unit cost for a daily rate per participant, including all sites and services. The extended cost for participant services will be the unit cost multiplied by the anticipated number of participants and number of days (365).

Question 5: *(RFP, Exhibit A. Contract, Article 20)* - Could you please provide more information for the insurance requirement employee fidelity bond insurance? Could you please ask Risk Management if this is for a third party and what limit or amount MDOC requires?

Response: **MDOC does not have a set requirement for employee fidelity bond insurance.**

Question 6: *(Attachment A, Item 42)* - In RFP 4539 answers to questions, it was confirmed that no random tracking services are currently being used by MDOC. There does not appear to be a line item in Section VIII – Cost information submission. Is that correct?

Response: **Yes, this is correct. Random Tracking is not a required service.**

Question 7: *(Attachment A, Item 61)* - Would the State consider providing some quantitative scoring for what is to be considered small in this requirement? Our device is the smallest GPS device on the market and roughly 1/3 the size and weight of the device currently being used.

Response: **Vendors may propose equipment and services they deem as value-add that exceed the stated requirements of the solicitation. The State may take these value-add statements into consideration during the non-cost evaluation.**

Question 8: *(Attachment A, Item 121)* - Does the State have county or regional offices that are responsible for their own inventory? What is to happen if a county has 3 units on and 1 in stock that exceeds the 20% contracted rate? How will this change now that the requirements for this RFP include vendor provided services which include enrollment and installation services? Will this requirement be transferred to the vendors' install technicians? Also, if office space is provided at the MDOC office, will there be space to secure inventory?

Response: **The MDOC manages inventory at the county level. The Vendor must maintain a minimum of twenty percent (20%) spares, based on the number of participants on supervision per county. No, this requirement will not be transferred to the Vendor's install technicians. Secure space for inventory will be provided at MDOC offices.**

Question 9: *(Attachment A, Item 122)* - Is equipment inventory at "MDOC specified locations" referring to the counties listed in Attachment B? Must this inventory be housed at MDOC offices?

Response: **Equipment inventory may be maintained at the counties of responsibility listed in Attachment B. See Amendment 10 above.**

Question 10: *(Attachment A, Item 152)* - Please define “locally-based staff” in relation to Attachments B and C.

Response: **The Vendor is expected to have the number of staff on-site at the county offices as listed in Attachment B.**

Question 11: *(Attachment A, Item 154a)* - Are there exceptions to the one business day notification (for example, a medical emergency)?

Response: **MDOC will work closely with locally based staff and can make alternative arrangements in the case of emergency situations.**

Question 12: *(Attachment A, Item 154a)* - Will installations and removals only be done on Monday-Friday, 8:00 am – 5:00 pm, excluding weekends and holidays?

Response: **Yes.**

Question 13: *(Attachment A, Item 154f)* - Are all Field Service calls conducted at MDOC offices?

Response: **Yes.**

Question 14: *(Attachment A, Item 154k)* - Who determines when a collateral visit should be conducted?

Response: **The supervising agent.**

Question 15: *(Attachment A, Item 154k)* - How often will the Vendor be required to meet with each participant, and how long does the State anticipate each case management visit lasting?

Response: **Visits will be required as determined by Risk Assessment and with notification from the supervising MDOC agent. Meeting lengths will vary, but they are expected to last one hour or less.**

Question 16: *(Attachment A, Item 154k)* - Will the Vendor have access to MDOC locations to perform case management duties notated in this section?

Response: **Yes.**

Question 17: *(Attachment B)* Is the Vendor required to maintain a local office within the specified counties listed in Attachment B, or will the Vendor be provided space at a MDOC office?

Response: **The Vendor will be provided space at an MDOC office.**

Question 18: *(Attachment B)* - If the Vendor is required to secure office space, how many locations are required throughout?

Response: **The Vendor is not required to secure office space. The locations for which Vendor personnel are to be based are listed in Attachment B**

Question 19: *(Attachment B)* - If office space is provided at a MDOC office, will there be space to secure inventory?

Response: **Yes.**

Question 20: *(RFP, Section VIII: Cost Information Submission)* - What is MDOC's current number of active units per technology?

Response: **The current number on RF monitoring: 1; the current number on GPS monitoring: 2,064**

Question 21: *(RFP, Section VIII: Cost Information Submission)* - Because of variation in required volumes, would the State consider a tiered pricing structure? If so, can Vendors modify the Cost Information Submission to propose a tiered offering?

Response: **Vendors' offer must use the volumes requested.**

Question 22: *(RFP, Exhibit A: Contract, Article 3)* - Article 3 states that the "Customer shall pay the Contractor for the services listed in Exhibit A at the pricing therein stated not to exceed 'total compensation.'" What is the total compensation allocated for this contract?

Response: **A budget has not been established for this project. However, all State Agency budgets are considered public record and may be viewed at www.transparency.ms.gov.**

Question 23: *(RFP, Section VII: Procurement Project Schedule, Deadline for Vendor's Written Questions)* - We have found that sometimes, perhaps because proposers do not ask a question clearly enough, the answers are unclear. Upon release of the initial answers to questions, will proposers be permitted to ask additional clarification questions if they do not fully understand the answers?

Response: **No, additional questions are not permitted at this time. Should the State allow for an additional question period, a memorandum we be posted on the ITS website.**

Question 24: Will the State please clarify if the current RFP No. 4625 is a replacement to RFP No. 4539 for Electronic Monitoring Services that was released in November 2023 with a submission date of January 19, 2024?

Response: **Yes. RFP No. 4625 replaces previous solicitations for electronic monitoring services.**

Question 25: *(RFP, ITS RFP Response Checklist)* - Will the State please confirm that vendors may place USB of vendors completed proposal in a labeled envelop and sealed.

Response: **Yes.**

Question 26: *(RFP, Section IV: Legal and Contractual Information, Item 13.3)* - Will State confirm whether it is a state agency that that makes payments through MAGIC,

such that the awarded Bidder must submit electronically all invoices for goods and services through MAGIC?

Response: **Yes. MDOC makes payments through MAGIC.**

Question 27: *(RFP, Section IV: Legal and Contractual Information, Item 22)* - Will the State please confirm that the incumbent vendor will also be required to furnish "only new equipment"? Requiring only newly manufactured devices in a formal procurement process is routine in the industry, and in order to ensure a level playing field from a cost and pricing standpoint, the State should clearly indicate that this requirement would also apply to the incumbent to prevent an unfair advantage.

Response: **The awarded Vendor, even if it's the incumbent Vendor, must furnish only new equipment in response to RFP specifications.**

Question 28: *(RFP, Section IV: Legal and Contractual Information, Item 32)* - Upon review of Enterprise Security Policies, will the State please clarify if password complexity requirements under Rule 11.3 apply to the Cloud Based EMS included in this bid?

Response: **Yes. Vendor will adhere to the more restrictive policy when conflicts exist between the State's policies and the Vendor's policies.**

Question 29: *(RFP, Section VI: RFP Questionnaire, Item 1.2)* - Will the State please clarify if a vendor who is not claiming status as a Minority Business Enterprise or a Woman Business Enterprise is required to submit the Vendor Self-Certification Form as part of their proposal submission?

Response: **Vendors who are not claiming status as a Minority Business Enterprise or a Woman Business Enterprise are not required to submit a Vendor Self-Certification form as part of their proposal submission.**

Question 30: *(RFP, Section VI: RFP Questionnaire, Item 2)* - Will State confirm that the reference to "good standing" and "Authority to Sell" are with respect to a Bidder's seller's tax account with the Mississippi Department of Revenue?

Response: **Vendors must provide proof, in their response to this procurement, from the Office of the Secretary of State of the State of Mississippi demonstrating that the Vendor is in good standing to do business in Mississippi.**

Question 31: *(RFP, Section VII: Technical Specification, Item 1)* - We kindly ask the State to extend the proposal due date by two weeks after the release of all addenda(s). This will ensure all vendors have appropriate time to thoroughly review all clarifications, addenda(s) and modify their proposal response accordingly.

Response: **All proposals are due August 23, 2024. See Amendments 1, 2, and 5 above.**

Question 32: *(RFP Exhibit A: Contract, Article 34 & 35)* - Will the State please confirm that the after Article 34 Compliance with Enterprise Security Protocol the remaining page

was left blank intentionally following up with Article 35 Compliance with Enterprise Cloud and Offsite Hosting on page 58?

Response: **Yes, the remaining page was left blank unintentionally.**

Question 33: *(Attachment A, Item 10)* - Will the State please clarify if the MDOC supervises any domestic violence populations or other populations that involve victims?

Response: **There is no victim-based monitoring.**

Question 34: *(Attachment A, II. Functional/Technical Requirements, C. Global Positioning Satellite Tracking (GPS))* - Will the State please specify how many of the approx. 2,000 GPS devices in use by MDOC are... active monitoring, passive monitoring, hybrid monitoring?

Response: **The GPS devices in use are all active monitoring.**

Question 35: *(Attachment A, II. Functional/Technical Requirements, C. Global Positioning Satellite Tracking (GPS))* - Will the State please specify the reporting rate (i.e., 1 min/5 min/4 hours reporting) for the following... active reporting rate, passive reporting rate, hybrid reporting rate?

Response: **All GPS devices are Active Monitoring. None of the GPS devices are Passive or Hybrid Monitoring. The Active Reporting Rates in use are 1min/30/30 and 3min/30/30.**

Question 36: *(Attachment A, II. Functional/Technical Requirements, C. Global Positioning Satellite Tracking (GPS))* - Will the State please specify if the current vendor provides various methods (automated, manual) of alarm notification? If yes, would the State please detail the costs and specific services associated with each alarm notification method/level of monitoring service?

Response: **The State feels that the services provided by the existing Vendor is not relevant for responding Vendors to provide a proper response to this RFP. Responding Vendors should provide the requested services as they are stated in this RFP No. 4625.**

Question 37: *(Attachment A, Item 148)* - Will the State please provide samples of the ad-hoc and standard reports the MDOC currently receives from the current vendor?

Response: **Sample reports attached.**

Question 38: *(Attachment A, Item 153)* - Will the State please provide the number of MDOC locations there are throughout the state of Mississippi?

Response: **The MDOC locations for which services are required are listed in Attachment B.**

Question 39: *(Attachment A, Item 153)* - Will the State please specify the number of locally based staff the current vendor provides for participant-based services for each MDOC location?

Response: **The State feels that the services provided by the existing Vendor is not relevant for responding Vendors to provide a proper response to this RFP. Responding Vendors should provide the requested services as they are stated in this RFP No. 4625.**

Question 40: *(Attachment A, Item 103d)* - Will the State please disclose what percentage on an annual basis are participant enrollments performed by the current Vendor's Monitoring Center vs. State officers?

Response: **The State feels that the services provided by the existing Vendor is not relevant for responding Vendors to provide a proper response to this RFP. Responding Vendors should provide the requested services as they are stated in this RFP No. 4625.**

Question 41: *(Attachment A, Item 177)* - This item specifies a "Dedicated Account Manager". Will the State please confirm whether or not the incumbent vendor provides a "dedicated" account manager for the program (one who solely works on the MDOC program), or does this account manager have other duties/accounts for the Company? If this is a truly 'dedicated' role, is the incumbent account manager based in Mississippi?

Response: **The State feels that the services provided by the existing Vendor is not relevant for responding Vendors to provide a proper response to this RFP. Responding Vendors should provide the requested services as they are stated in this RFP No. 4625.**

Question 42: *(Attachment A, Item 183)* - Will the State please provide samples of the monthly report provided by the current vendor?

Response: **Sample reports are attached.**

Question 43: Will the State please provide the number of lost/stolen/damaged devices over the past 12 months on the following: GPS, RF devices

Response: **GPS Devices = 97 to date
RF Devices = 0**

Question 44: Will the State please specify the number or percentage of lost/stolen/damaged device allowance provided at no cost?

Response: **MDOC requires ten percent (10%) of equipment in use to be provided at no additional cost.**

Question 45: Will the State please provide the total dollar amount paid for lost/stolen/damaged devices over the past 12 months?

Response: **Zero; the number of lost/stolen/damaged devices have not reached the allowable threshold.**

Question 46: Will the State please specify the number or percentage of spare inventory allowance at no additional cost?

Response: MDOC requires twenty percent (20%) allowance for spares at no additional costs.

Question 47: Will the State also please clarify if you are obligated to pay a daily rate on spare inventory above the allotted allowance? If yes, will the State please provide the daily rate?

Response: The State requires to only pay for the equipment in use.

Question 48: Will the State please provide the current contract pricing for the following:

- GPS monitoring:
- RF monitoring via landline:
- RF monitoring via cellular:
- Equipment install/removal:
- Equipment retrieval:
- Monitoring Center Services:
- MDOC staff training:

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 49: Will the State please clarify if the MDOC is interested in additional monitoring solutions? i.e., victim monitoring, self-check-in monitoring, etc. If yes, will the State allow vendors to include additional information with their submission?

Response: Vendors may propose equipment or services they deem as value-add that exceed the stated requirements of the solicitation. The State may take these value-add statements into consideration during the non-cost evaluation.

Question 50: (*Attachment A, Item 128*) - This requirement designates the need for a “back-up” monitoring center “located sufficiently distant from the primary center....”. Will the State please disclose the distance of the current Vendor’s back-up Monitoring Center from the primary so competing Vendors can have a sense of what constitutes “sufficiently distant”?

Response: Item 128 of the RFP states what would be considered “sufficiently distant”.

Question 51: (*Attachment A, Item 154a*) - Discusses vendor requirement for installations within one business day of notification. Will the State please clarify how many installations occur at each location and will the State please confirm that all locations are required to have installations within one business day of notification?

Response: The number of installations will be dependent on the sentencing courts; however, MDOC will work with the awarded Vendor to accomplish installations within the one business day notification timeframe.

Question 52: *(RFP, Section II: Proposal Submission Requirements, Item 9.1)* - States "Vendor is required to submit one response of the complete proposal, including all sections or exhibits, on a USB flash drive." Will the State please confirm if a hard copy is required in addition to an electronic copy on a flash drive, or only an electronic copy on a flash drive?

Response: **A hard copy is not required.**

Question 53: *(Attachment A, Item 188)* - For training purposes, should the vendor consider the number of officers needing training as 49 based on the information provided in Attachment B? Are there any additional agents that will need training?

Response: **The current number of agents is 49. This number may vary slightly as new MDOC agents are hired; however, the number of agents is not expected to change significantly.**

Question 54: *(Attachment A, Item 82)* - This requirement indicates MDOC will review any tampers. Is this statement true and will vendor staff have to bring the device to MDOC for inspection?

Response: **The Vendor is not responsible for bringing the devices to MDOC for review. MDOC agents will respond to all active tampers.**

Question 55: Will MDOC please provide a copy of the current contract along with current pricing broken down by device and monitoring center.

Response: **The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.**

Question 56: *(Attachment A, Item 152)* - Will MDOC provide office space for vendor staff in the 10 designated locations for installation, removal and troubleshooting of devices?

Response: **Yes.**

Question 57: *(Attachment A, Item 152)* - What is the expectation of availability/work hours of vendor staff in the 10 designated locations? Is there a requirement for after-hours availability?

Response: **Vendor staff are expected to work out of designated locations as well as travel to counties covered by the site Monday – Friday, except holidays. The Vendor staff in conjunction with the Monitoring Center staff are expected to resolve alerts not designated to be routed directly to the MDOC agents, including after-hours, weekends, and holidays.**

Question 58: *(RFP, Section VIII: Cost Information Submission)* - Does the item "Outbound calls to offenders" refer to the monitoring center?

Response: **Yes.**

Question 59: *(Attachment A, Item 88)* - Notifications rely on the cellular network to transmit data, which can provide near real time notification of alerts, but not immediate. Please confirm that near-real-time notifications are acceptable.

Response: **Yes. See Amendment 8 above.**

Question 60: *(Attachment A, Item 154)* - Please confirm that the State will provide space for vendor's locally based staff to perform installation, de-installation, and related services?

Response: **Yes, MDOC will provide office space.**

Question 61: *(Attachment B)* - Please confirm vendor staff are not expected to travel outside their assigned State-provided office space to perform installation, deinstallation, and case management services. If vendor staff are required to travel within their assigned area, what is the farthest distance they would be required to travel?

Response: **Vendor staff are expected to travel to the counties of responsibility based on the assigned site.**

Question 62: *(Attachment A, Item 154k)* - Please define what services are included in "collateral visits".

Response: **Equipment inspections, review of schedules, notation of non-compliance with schedules.**

Question 63: *(Attachment A, Item 154k)* - What is the anticipated frequency of "collateral visits" per site, per day?

Response: **Collateral visits per site are expected to be infrequent, less than ten (10) per site per month.**

Question 64: *(Attachment A, Item 154)* - Vendor staff are expected to manage participant alerts. What is the anticipated caseload for vendor staff at each assigned site?

Response: **The estimated number of participants per site (inclusive of counties associated with the site) are listed in Attachment B.**

Question 65: *(Attachment A, Item 154k)* - Vendor staff do not have legal authority over the client, how does the State expect vendor staff to enforce the participant's compliance with supervision terms?

Response: **Vendor staff are not expected to enforce participant compliance with supervision terms.**

Question 66: *(Attachment A, Item 154k)* - Please confirm vendor staff are expected to enter data relating to case management within the vendor's electronic monitoring software.

Response: **Yes.**

Question 67: *(Attachment A, Item 154i)* - Please provide a list of high-risk alerts that will be handled by Agents.

Response: **High risk alerts that will be handled by MDOC agents are listed in Attachment A, Item 154 h.**

Question 68: *(Attachment A, Item 154i)* - Please provide a list of alerts that will be handled by vendor staff and the State's corresponding protocol to address each alert.

Response: **Vendor staff will handle non-critical alerts including, but not limited to: No cell, No GPS, Failed to Enter, Low Battery, and Unscheduled Leave. The protocol will be provided to the awarded vendor.**

Question 69: *(Attachment A, Item 69)* - Per RFP requirements, vendor staff are expected to perform participant enrollments, installation/deactivation of equipment, and manage alerts. Please clarify the distinction between duties for State Agents and vendor staff.

Response: **Vendor staff requirements for participant services are listed in Attachment A, Items 152 – 154. Alerts to be handled by MDOC agents are listed in Attachment A, Item 154 h and 154 i.**

Question 70: *(Attachment A, Item 106)* - Please define "grace period."

Response: **A thirty (30) minute window for the monitoring center to troubleshoot and eliminate drifts or other technical issues to establish validity. See Amendment 9 above.**

Question 71: *(Attachment A, Item 153)* - Per Attachment B, the State is requiring 19 locally based vendor staff throughout Mississippi. What changes in the monitoring program or population would cause the State to require additional locally based staff?

Response: **Should the number of participants assigned to a caseload significantly increase, the addition of locally based vendor staff beyond the requirement as published in this solicitation would become necessary.**

Question 72: *(Attachment A, Item 78)* - Where should vendors put cost information associated with automated and manual communication?

Response: **Costs associated with automated communication should be listed under Miscellaneous Costs in the appropriate cost table. Manual communication for outbound calls beyond those contractually required should be listed under Miscellaneous Costs in the appropriate cost table.**

Question 73: *(Attachment A, Items 62 & 84)* - For GPS devices that use a cordless charging solution, will the State please remove the requirement for a charging cord that is at least 6 feet in length?

Response: **Item 62 refers to RF charging and shall remain as written. Item 84 refers to GPS devices and includes language for a wireless charger.**

Question 74: *(Attachment A, Item 154)* - Please clearly define all services required for case management services.

Response: **Case management services include collateral visits with the participants at an MDOC office location based on an established and mutually agreed-upon protocol to review schedules, participant location activity based on inclusion/exclusion zones, and the participant's compliance with their electronic monitoring case plan.**

Question 75: *(Attachment A, Item 140)* - During the life of the current contract, how many ad hoc reports were made for the State by their current vendor?

Response: **Estimated at less than ten (10).**

Question 76: *(Attachment A, Item 122)* - Please provide information on what the State considers "stable inventory of equipment".

Response: **Stable inventory is defined as twenty percent (20%) spare equipment per county based on the number of active participants.**

Question 77: *(Attachment A, Item 123)* - Please confirm the 20% spare equipment allotment is considered part of the "stable inventory of equipment."

Response: **Yes.**

Question 78: *(RFP, Section VIII: Cost Information Submission)* - What is the State's current active daily count for GPS and RF?

Response: **GPS: 2,064. RF: 1.**

Question 79: *(RFP, Section VIII: Cost Information Submission)* - Regarding the 20,000 outbound calls to offenders per year, on average per month, how many of those calls were direct client contact?

Response: **All.**

Question 80: *(RFP, Section VIII: Cost Information Submission)* - How many attempts are made on average, per alert, to reach the offender when making an outbound call, per month?

Response: **This is unknown.**

Question 81: *(Attachment A, Item 188)* - How many locations throughout the three Regions will on-site training be held at?

Response: **There will be one on-site training per region.**

Question 82: *(Attachment A, Item 188)* - How many MDOC Staff require training?

Response: **Approximately forty-five (45) agents.**

Question 83: *(Attachment A, Item 189)* - How many sites will the vendor need to travel to for program implementation support purposes that include assisting with the installation and enrollment of participants?

Response: **Vendor staff will travel to the counties associated with their primary assigned location.**

Question 84: *(Attachment A, Item 154)* - Are there any responsibility expectations for locally based vendor staff outside of normal business hours?

Response: **Yes. In conjunction with the monitoring center staff, Vendor staff is expected to monitor non-high-risk alerts.**

Question 85: *(Attachment A, Item 189)* - As this specification relates to training, please confirm this travel to assist MDOC staff with installation and enrollment of participants by training personnel is for contract implementation and not a recurring event.

Response: **The initial training is to be on-site. Future trainings could be either on-site or virtual. Training shall be ongoing as needed and provided as agreed mutually between the Vendor and MDOC.**

Question 86: *(Attachment A, Item 169)* - This information regarding vendor data centers and system security is highly proprietary. Will the State accept access to a neutral third party to perform assessments/audits?

Response: **The State will negotiate with the awarded Vendor the acceptable level of content needed to meet the requirement. The State will further work with the awarded Vendor to protect confidential information. The Vendor is not required to submit these documents with the proposal.**

Question 87: *(Attachment A, Item 157.5)* - System uptime is rarely, if ever achieved at 99.99%. The strictest standards met are typically 99.9%, will the State please revise this requirement to 99.9% system uptime?

Response: **The requirement shall remain as written. Vendors that cannot agree with this uptime should include this item on the Proposal Exception Summary. Please refer to Section V, Proposal Exceptions in the RFP.**

Question 88: *(Attachment A, Item 47)* - Will the State please revise this requirement to allow for the inclusion of newer technologies that achieve the same purpose? i.e. beacons include advanced features, and tamper detection technologies that make them functionally equal to a traditional electronic monitoring receiver.

Response: **Vendors may propose equipment or services they deem as value-add that exceed the stated requirements of the solicitation. The State may take these value-add statements into consideration during the non-cost evaluation.**

Question 89: *(Attachment A, Item 48)* - This requirement seems to be limited to one vendor's capability and may unduly restrict competition. Will the State please remove this requirement or change to an optional requirement?

Response: The requirement shall remain as written. Vendors that cannot provide this functionality should include this item on the Proposal Exception Summary. Please refer to Section V, Proposal Exceptions in the RFP.

Question 90: *(Attachment A, Item 148d & e)* - These requirements regarding a Mobile Receiver (Drive By) seem to be limited to one vendor's capability and may unduly restrict competition since most vendors in the industry do not manufacture or currently offer a Mobile Receiver. Will the State please remove these requirements or change to optional?

Response: The requirement shall remain as written. Vendors that cannot provide this functionality should include this item on the Proposal Exception Summary. Please refer to Section V, Proposal Exceptions in the RFP.

Question 91: *(Attachment A, Item 149)* - This information is highly confidential and proprietary, will the State please allow vendors to submit data that confirms the functional operation of the vendor's system's capability?

Response: The State is amenable to working with the awarded vendor to receive the requested data in an industry-recognized format accompanied by the corresponding data dictionary.

Question 92: *(RFP, Section VII: Technical Specifications, Item 2.2)* - Given the complexity of this RFP, within five days after the posting of answers will the State allow an additional round of questions to be submitted should vendors need to clarify State answers?

Response: No, additional questions will not be permitted at this time. Should the State allow for an additional question period, a memorandum we be posted on the ITS website.

Question 93: *(Attachment A, Item 16)* - Does the State anticipate using RF curfew monitoring devices during the life of this contract?

Response: Yes.

Question 94: *(Attachment A, Item 43)* - Please confirm "NOT priced as an option" means that closed loop alert notification is required, not optional.

Response: Yes, a closed-loop alert notification is required.

Question 95: *(RFP, Section VIII: Cost Information Submission)* - What is the current rate structure for the current contract? i.e. daily rate, price per installation, field services, etc.

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov. Vendors should propose the rate structure that they deem fit for this RFP.

Question 96: *(Attachment A, Item 154)* - Does the State currently use any of the services listed in Item 154?

Response: **No.**

Question 97: *(RFP, Section VIII: Cost Information Submission)* - Please define how the State wants unit price to be listed. i.e. is this a total of rental and monitoring costs?

Response: **The per unit price should include equipment rental and monitoring cost per device.**

Question 98: *(RFP, Section VIII: Cost Information Submission)* - Please define how the State wants the extended cost to be calculated. i.e. is it the number of devices multiplied by the unit price? Please confirm with an example.

Response: **Vendors should propose the rate structure that they deem fit for this RFP. Extended (annual) costs for devices, as listed in the cost matrix tables, are calculated by multiplying unit cost by number of units by 365 days.**

Question 99: *(RFP, Section VIII: Cost Information Submission)* - Please define "Fully-loaded Hourly Change Order Rate."

Response: **Fully-loaded hourly change order rate is a rate that includes all associated costs built into the rate. Some examples are travel expenses, per diem, and all other expenses and incidentals that could be incurred by the Vendor.**

Question 100: *(RFP, Section VIII: Cost Information Submission)* - Please define "life-cycle costs" and how it is considered for evaluation purposes.

Response: **Life cycle costs include the total for Years 1-3 for all proposed costs associated with RF Electronic Monitoring, GPS Electronic Monitoring, and Vendor Provided Participant Services. All costs for the services requested within Attachment A should be included in the "Grand Total" or the Vendor risks providing the services at no cost to the State.**

Question 101: *(Attachment A, Item 157.1)* - Please confirm the certifications listed in specification 157.1 are provided as examples and that vendors are expected to list all relevant certifications they have. If those certifications are required, will the State accept alternative, comparable data center certifications that have even higher security standards such as a FedRAMP Authority-to-Operate (ATO)?

Response: **Yes, these are examples. Vendors may propose alternatives with higher standards. Descriptions and other documentation should be included to substantiate the alternative.**

Question 102: *(RFP, Section VIII: Cost Information Submission)* - Please confirm vendors may modify or recreate RFP forms.

Response: **Yes; however, recreated forms must remain in the same format and include the same column headings as published in the RFP. Vendors may not rekey**

or alter any of the original text of the RFP. See Section II: Proposal Submission Requirements, Item 8.

Question 103: *(Attachment A, Item 125)* - Standard pricing structure for lost, damaged, or stolen equipment is typically charged monthly, will the State please allow vendors to submit this information monthly?

Response: **No, lost/damaged/stolen equipment shall be evaluated at the end of the annual period.**

Question 104: *(RFP, Section III: Vendor Information, Item 7)* - This provision stating the State's intent to award to the lowest and most responsible bidder is in conflict with the scoring methodology section listed on page 35 and section 5.2.3 Cost Evaluation on page 33, which states cost is 35 points and one of several scoring criteria. Please confirm how the State will evaluate this as a low-cost bid, or cost subject to overall score.

Response: **Item 7 of Section III states that the State intends to award to the lowest and best responsive Vendor, which is in correlation with ITS governing law. ITS determines lowest and best by following the evaluation process defined in the RFP Section VII. Please see Amendments 6 and 7 above.**

Question 105: *(RFP, Section III: Vendor Information, Item 11)* - Related to Section 7 and the use of this contract as a piggy-back option, are there any current Agencies know utilizing the existing contract as a piggy-back option?

Response: **No.**

Question 106: *(RFP, Section III: Vendor Information, Item 11)* - If there are additional Agencies using this contract as a piggy-back option, please list the Agency name(s), unit count, and type of technologies used.

Response: **No additional agencies are using this contract as a piggy-back option.**

Question 107: *(RFP, Section IV: Legal and Contractual Information, Item 13.1)* - Will the State please revise this section to include acceptable method are ACH, Wire, and Corporate Credit Cards. For Credit Card payments, a surcharge processing fee of up to 3% will be assessed to all transactions according to municipal and state consumer laws.

Response: **No, this language refers to the Statewide ERP and MDOC is required to pay the award Vendor through this ERP system. However, Vendors that cannot meet this requirement should include this item on the Proposal Exception Summary. Please refer to Section V, Proposal Exceptions in the RFP.**

Question 108: *(RFP, Section IV: Legal and Contractual Information, Item 22)* - Can the State please confirm if the incumbent vendor should be awarded, they too will be required to supply newly manufactured units at the start of the contract.

Response: The awarded Vendor, even if it's the incumbent Vendor, must furnish only new equipment in response to RFP specifications for the life of the contract.

Question 109: *(RFP, Section IV: Legal and Contractual Information, Item 22)* - Please confirm that new and/or refurbished units can be used throughout the life of the contract, after the initial program start.

Response: The awarded Vendor, even if it's the incumbent Vendor, must furnish only new equipment in response to RFP specifications for the life of the contract.

Question 110: *(RFP, Section IV: Legal and Contractual Information, Item 22)* - What is the State's process to validate newly manufactured equipment is being provided?

Response: MDOC agents will observe the units to determine compliance with the contractual terms, maintain records, and report non-compliant and problematic equipment.

Question 111: *(Attachment A, Item 8)* - This solicitation was issued in 2022 and subsequently canceled after a lengthy period of time. In addition, this solicitation was issued in 2023 and after vendors submitted proposals, the solicitation was cancelled without any reasoning provided by the State. Can the State please provide any commentary with reasons for the previous cancellation and re-issuance of the bid at this time?

Response: No.

Question 112: *(RFP, Section VIII: Cost Information Submission)* - What is the current total daily rate for Radio Frequency electronic monitoring landline, and please provide the breakdown of that total for rental of equipment and monitoring of equipment?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 113: *(RFP, Section VIII: Cost Information Submission)* - What is the current total daily rate for Radio Frequency electronic monitoring cellular, and please provide the breakdown of that total for rental of equipment and monitoring of equipment?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 114: *(RFP, Section VIII: Cost Information Submission)* - What is the total daily cost for outbound calls placed per offender?

Response: This cost is unknown.

Question 115: *(RFP, Section VIII: Cost Information Submission)* - Are there any other daily rates that are currently charged that are associated with RF landline or cellular cases?

Response: The current charges are not relevant for responding Vendors to successfully respond to this RFP; therefore, this response is not necessary.

Question 116: *(RFP, Section VIII: Cost Information Submission)* - What are the current replacement costs for lost or damaged equipment for body-attached ankle bracelet?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 117: *(RFP, Section VIII: Cost Information Submission)* - What are the current replacement costs for lost or damaged equipment for a receiver home unit with landline connection?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 118: *(RFP, Section VIII: Cost Information Submission)* - What are the current replacement costs for lost or damaged equipment for receiver home unit with cellular connection?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 119: *(RFP, Section VIII: Cost Information Submission)* - What are the current replacement costs for lost or damaged equipment for miscellaneous costs?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 120: *(RFP, Section VIII: Cost Information Submission)* - What is the current total daily rate for GPS electronic monitoring landline, and please provide the breakdown of that total for rental of equipment and monitoring of equipment?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 121: *(RFP, Section VIII: Cost Information Submission)* - What is the current replacement costs for lost or damaged equipment for a GPS unit?

Response: The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.

Question 122: *(RFP, Section VIII: Cost Information Submission)* - What is the total daily cost for outbound calls placed per offender?

Response: **This cost is unknown.**

Question 123: *(RFP, Section VIII: Cost Information Submission)* - What are the current replacement costs for lost or damaged equipment for an accessory such as a beacon unit?

Response: **The State is not at liberty to disclose the current contract pricing through this Questions and Answers process. State contracts are available at www.transparency.ms.gov.**

Question 124: *(RFP, Section VIII: Cost Information Submission)* - Are there any other daily rates that are currently charged that are associated with GPS cases?

Response: **The current charges are not relevant for responding vendors to successfully respond to this RFP; therefore, this response is not necessary**

Question 125: *(RFP, Section VIII: Cost Information Submission)* - Please advise if RF totals are to be included in the first two lines of the "Total Summary" section?

Response: **Yes, the total of all costs associated with RF for Years 1 – 3 are to be included in the corresponding RF Total Summary line.**

Question 126: *(RFP, Section VIII: Cost Information Submission)* - Please advise if cellular and landline RF totals are to be included in the "Total Summary" section?

Response: **Yes, the total of all costs associated with RF for Years 1 – 3 are to be included in the corresponding RF Total Summary line.**

Question 127: *(Attachment A, Item 18)* - Does this requirement apply to the vendor's locally based FTE at the 14 designated sites? Will the State please define "field" in this requirement.

Response: **This requirement applies to the locally based FTE staff and any other vendor technicians responding to equipment troubleshooting. The "field" refers to an MDOC office location.**

Question 128: *(Attachment A, Item 90)* - Please advise what is the monthly average number of calls made to participants and what is the nature of those calls?

Response: **GPS outbound calls to offenders average up to thirty-eight (38) calls per day; RF, when usage was approximately one hundred (100) participants, averaged up to seven (7) calls per day over a twelve (12) month period.**

Question 129: *(Attachment A, Item 125)* - How many devices were lost, damaged, stolen have been reported under this current contract, by year, for at least the previous three years?

Response: The number of LDS devices for the past three (3) years is unknown.

Question 130: (*Attachment A, Item 154h*) - The “Back plate tamper” is exclusive to one vendor’s monitoring device design and unfairly restricts competition, will the State please remove this part of the requirement? If not, will the State please revise to “Case tamper” which is applicable to more electronic monitoring products and encompasses back plate tamper designs.

Response: Vendor responses may reference “case tamper” as applicable. See Amendment 12 above.

Question 131: (*Attachment A, Item 153*) - Per Attachment B, the State is requiring 19 locally based vendor staff throughout Mississippi. What changes in the monitoring program or population would cause the State to require the vendor provide additional locally based staff?

Response: Significant increase in Caseload size could require the Vendor to provide additional locally based staff.

Question 132: (*Attachment B*) - How did the State determine that 14 locations are required to support this program?

Response: The State grouped counties based on geographical proximity, caseload sized, and other business factors.

Question 133: (*Attachment A, Item 153*) - There are many unknown costs and potential obstacles associated with hiring an unknown number of additional staff at an unknown number of additional locations. Should the State require the vendor to provide additional locally based staff in addition to the required 19 FTEs, please confirm the State will renegotiate pricing with the awarded vendor.

Response: The State is amenable to discussion with the awarded Vendor to mutually agree on the number and location of additional staff as warranted over the contract period.

Question 134: (*Attachment A, Item 153*) - Please confirm that vendors are required to start the hiring and training process within 60 days of the State’s request for additional locally based vendor staff.

Response: Yes. To confirm, Vendors have 90 days for the initial hiring of staff and have 60 days for hiring of additional staff.

Question 135: (*Attachment A, Item 152*) - What are the anticipated daily activities of vendor staff assigned to each site identified in Attachment B? Please provide an example of their typical day.

Response: The requirements and expected activities are listed in Attachment A, Items 152-154.

Question 136: (*Attachment A, Item 152*) - How are the duties described for vendor staff different than officers?

Response: Vendor staff duties are listed in Attachment A, Items 152 – 154 and vary greatly from MDOC agents.

Question 137: (*Attachment A, Item 152*) - Please confirm vendor staff are not expected to perform services in the field, away from their assigned site.

Response: Vendors are expected to perform services at their respective MDOC office locations, including their base location and in MDOC offices in the counties of responsibility.

Question 138: (*Attachment B*) - Please confirm vendor staff will have a dedicated, secure area in their assigned site that provides ample space to perform equipment installs, create privacy for case management visits, and store spare inventory.

Response: MDOC will accommodate Vendor staff by providing necessary office space to perform tasks.

Question 139: (*Attachment B*) - The definition of FTE and related benefits may vary between companies. Please confirm the State will accept how individual vendors qualify a full-time employee.

Response: Yes.

Question 140: (*Attachment B*) - How many vendor-performed installs are anticipated at each location per day?

Response: The estimate is three to five installations per week.

Question 141: (*Attachment B*) - In addition to the State's required pricing model, please confirm that vendors may propose alternative pricing/staffing levels that provide the State with more advantageous pricing while still providing adequate statewide coverage.

Response: Vendors must propose all costs as outlined in the RFP No. 4625 Cost Information Submission Form.

Question 142: (*RFP, Section VIII: Cost Information Submission*) - Radio Frequency (RF) Electronic Monitoring Costs – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.

Question 143: (*RFP, Section VIII: Cost Information Submission*) - RF Lost/ Stolen/ Damaged Equipment Costs – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.

Question 144: *(RFP, Section VIII: Cost Information Submission)* - RF Vendor Provided Participant Services – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: **Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.**

Question 145: *(RFP, Section VIII: Cost Information Submission)* - RF Vendor Provided Participant Services – Unit Price – Should this price include equipment pricing or only FTE costs? Does this apply to all contract years detailed in the State's Cost Information Submission tables?

Response: **Participant Services Unit Price refers to the cost of participant services for offenders monitored by RF. The price should include costs for services only, as RF equipment costs are requested in a separate cost table.**

Question 146: *(RFP, Section VIII: Cost Information Submission)* - RF Vendor Provided Participant Services – Miscellaneous Cost – Please define Miscellaneous Costs in regard to RF Vendor Provided Participant Services.

Response: **Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.**

Question 147: *(RFP, Section VIII: Cost Information Submission)* - Global Positioning System (GPS) Electronic Monitoring Costs – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: **Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.**

Question 148: *(RFP, Section VIII: Cost Information Submission)* - GPS Lost/ Stolen/ Damaged Equipment Costs – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: **Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix**

Question 149: *(RFP, Section VIII: Cost Information Submission)* - GPS Vendor Provided Participant Services – Miscellaneous Costs – Please define what would be considered a Miscellaneous Cost under this section?

Response: **Miscellaneous cost refers to any billable item or service in the Vendor's proposal that is not explicitly enumerated by the State in the cost matrix.**

Question 150: *(Attachment A, Item 154)* - Are there any responsibility expectations for locally based FTE vendor staff outside of normal business hours?

Response: **Vendor staff are expected to work out of designated locations and travel to counties covered by the site Monday through Friday, except holidays. The vendor staff, in conjunction with the Monitoring Center staff, are expected**

to resolve alerts not designated to be routed directly to the MDOC agents, including after-hours, weekends, and holidays.

Question 151: *(RFP, Section VIII: Cost Information Submission)* - GPS Vendor Provided Participant Services – Miscellaneous Cost – Please define Miscellaneous Costs in regard to RF Vendor Provided Participant Services.

Response: **Miscellaneous cost refers to any billable item or service in the Vendor’s proposal that is not explicitly enumerated by the State in the cost matrix.**

Question 152: *(Attachment A, Item 123)* - How will the State calculate the 20% spare inventory for disbursement across the State?

Response: **The twenty percent (20%) spare inventory is calculated based on the number of devices in use per county.**

Question 153: *(Attachment B)* - Hiring 19 locally based staff may be difficult in some designated areas, will the State allow vendors adequate time to hire and train these individuals once awarded the contract?

Response: **The State wishes to implement the participant services within 90 days of contract award. See Amendment 11 above.**

Question 154: *(Attachment A, Item 90)* - Since the vendor’s monitoring center and locally based staff are required to manage alerts that may include “no GPS”, will the State allow the use of a beacon if vendor staff identify excessive alerts for individual participants?

Response: **Yes.**

Question 155: *(Attachment A, Item 90)* - Since the vendor’s monitoring center and locally based staff are required to manage alerts that may include “no GPS”, will the State allow vendors to establish event pairings using State-defined timeframes to reduce certain alerts?

Response: **Yes.**

Question 156: *(Attachment A, Item 90)* - For alerts relating to “no cellular signal”, will the State please confirm that vendor alerts that achieve the same goal are acceptable substitutes? For instance, the cellular signal may be lost momentarily and reconnected within seconds.

Response: **Yes.**

Question 157: *(Attachment A, Item 107)* - Are the closed loop notification protocols different during standard business hours compared to outside of the normal business hours? If yes, please describe the notification protocols.

Response: **No.**

Question 158: *(Attachment A, Item 154k)* - Please confirm that locally based vendor staff will not be utilizing MDOC Case Management software for any purpose. If MDOC Case Management software must be used by vendor staff, please describe the required software activities.

Response: **Vendor staff will not have access to MDOC case management software.**

Question 159: *(Attachment B)* - During the contract term, if it is determined that the State's program can be adequately supported by fewer locally based staff, please confirm the State will allow vendors to renegotiate staffing levels.

Response: **Yes; however, the required staffing levels must be met at contract award.**

Question 160: May we please have a listing of the company names who participated who submitted questions included with the answers to questions?

Response: **No.**

Question 161: *(RFP, Section VII: Technical Specifications, Item 1)* - Is the opening of proposals open/available for attendance by both remote/virtual attendance as well as in-person/on-site attendance and, if so, will you please include remote/virtual access credentials to the proposal opening with the answers to questions?

Response: **Vendors do not typically attend an ITS RFP proposal opening. The only information available during a proposal opening is responding Vendor names.**

Question 162: *(RFP, Section VII: Technical Specifications, Item 1)* - Specifically what will be read aloud at the proposal opening? (Proposer Company Names only? Proposer Company Names + RFP 4625, SECTION VIII COST INFORMATION SUBMISSION, GRAND TOTAL values? Other?

Response: **The only information provided during a proposal opening if the Proposer Company Name(s).**

Question 163: *(RFP, Section VII: Technical Specifications, Item 1)* - In lieu of attending the proposal opening virtually or in person, is a tabulation listing of proposing company names available via the MDITS website or via phone or in response to an email request?

Response: **ITS will post a Register of Proposals that list Proposer Company Name(s) to the ITS website shortly after the proposal opening.**

Question 164: *(RFP, Section VII: Technical Specifications, Item 1)* - Procurement Project Schedule calls out "ITS Board Presentation 09/19/2024... Proposed Project Implementation Start-up 10/14/2024." To allow Contractor sufficient time to hire and train the nineteen (19) Contractor staff identified on Attachment B – Vendor Locally-Based Staff, will MDITS please allow a minimum of sixty (60) calendar days between "ITS Board Presentation" to "Proposed Project Implementation Start-up"?

Response: The Procurement Project Schedule has been revised. See Amendments 1, 2, and 5 above. Implementation of participant services may commence up to ninety (90) days post contract award.

Question 165: *(RFP, Section II: Proposal Submission Requirements, Item 6)* - Are negotiations anticipated to occur as part of this RFP? If so, will negotiations occur with: All Proposers? A group of Proposer finalists? Only with the proposed awardee?

Response: Contract negotiations will only occur with the awarded Vendor at the State's sole discretion. No other negotiations will be facilitated.

Question 166: *(RFP, Section II: Proposal Submission Requirements, Item 6)* - Approximately what date(s) are negotiations anticipated to occur?

Response: Contract negotiations will only occur with the awarded Vendor at the State's sole discretion. The project schedule has been revised. See Amendments 1, 2, and 5 above.

Question 167: *(RFP, Section II: Proposal Submission Requirements, Item 6)* - Will MDITS engage in negotiations with multiple Proposers concurrently or only sequentially?

Response: Contract negotiations will only occur with the awarded Vendor at the State's sole discretion.

Question 168: *(RFP, Section II: Proposal Submission Requirements, Item 6)* - Specifically, how will negotiations factor into determining the lowest and best proposal?

Response: The lowest and best proposal will be determined based on a thorough evaluation process, as detailed in Section VII of the RFP.

Question 169: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5)* - Will MDITS conduct oral presentations as part of this RFP? If so, approximately what date(s) are oral presentations anticipated to occur for this RFP?

Response: This is undetermined at this time.

Question 170: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5)* - Will oral presentations occur in-person or virtually/remote?

Response: This is undetermined at this time.

Question 171: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5)* - Specifically, how will oral presentations factor into determining the lowest and best proposal?

Response: See RFP Section VII, Item 5.3.

Question 172: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5)* - MDITS conduct demonstrations and

interviews as part of this RFP? If so, approximately what date(s) are demonstrations and interviews anticipated to occur for this RFP?

Response: **This is undetermined at this time.**

Question 173: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5) - Will demonstrations and interviews occur in-person or virtually/remote?*

Response: **This is undetermined at this time.**

Question 174: *(RFP, Section II: Proposal Submission Requirements, Item 14 and RFP, Section VII: Technical Specifications, Item 5.2.5) - Specifically, how will demonstrations and interviews factor into determining the lowest and best proposal?*

Response: **See RFP, Section VII, Item 5.3.**

Question 175: *(RFP, Section III: Vendor Information, Item 16) - Are Best and Final Offers (BAFOs) anticipated to occur as part of this RFP? If so, will Best and Final Offers (BAFOs) occur with: All Proposers? A group of Proposer finalists? Only with the proposed awardee?*

Response: **ITS reserves the right to request BAFOs from any and all responding Vendors, but they are not routinely conducted as a part of the procurement process. Vendors should propose their best pricing with their original proposal submission.**

Question 176: *(RFP, Section III: Vendor Information, Item 16) - Will the MDITS engage in Best and Final Offers (BAFOs) with multiple Proposers concurrently or only sequentially?*

Response: **ITS reserves the right to request BAFOs from any and all responding Vendors at any time during the evaluation process.**

Question 177: *(RFP, Section VII: Technical Specifications, Item 1) - Approximately what date is the notice of intent to award/award anticipated to occur?*

Response: **There are many determining factors for issuing an intent to award; therefore, this is unknown at this time. However, an intent to award will be posted to the ITS website prior to the ITS Board Presentation.**

Question 178: *(RFP, Section VII: Technical Specifications, Item 1) - Will the MDITS notify all Proposers of an intent to award/award and, if so, what method will MDITS use to notify Proposers (Email? MDITS website? Other?)*

Response: **The Notice of Award Memorandum will be posted to the ITS website.**

Question 179: *(RFP, Section VII: Technical Specifications, Item 1) - Specifically, when do proposals become public records?*

Response: Upon receipt, all bids will become property of the State and may be requested per a Public Records Request.

Question 180: (RFP, Section III: Vendor Information, Item 7 and RFP, Section VII: Technical Specifications, Item 5.1.3.) - Will MDITS use the "GRAND TOTAL" line item under RFP 4625 SECTION VIII COST INFORMATION SUBMISSION "TOTAL SUMMARY" to determine the "lowest", "Lifecycle Costs" and "Total Cost Points"? If NOT, what specific elements of the RFP 4625 SECTION VIII COST INFORMATION SUBMISSION will MDITS use to calculate the "lowest", "Lifecycle Costs" and "Total Cost Points"? (RFP Section III, Vendor Information, 7. Evaluation Criteria; and RFP Section VII. Technical Specifications, 5. Scoring Methodology, 5.1.3.)

Response: The Grand Total for items in the cost matrix will be evaluated based on the scoring methodology. See Amendments 6 and 7 above.

Question 181: (RFP, Section III: Vendor Information, Item 8) - (Emphasis: Based on the ratio of volumes of Contractor staff identified on Attachment B – Vendor Locally-Based Staff and per the specified "Number of Devices" and "Number of Participants" identified on RFP 4625 SECTION VIII COST INFORMATION SUBMISSION, multiple awards would directly impact Proposers business cases and thus warrant negotiations and/or revisiting SECTION VIII COST INFORMATION SUBMISSION.) These points made, does MDITS intend to award a single contractor or multiple contractors in response to this RFP?

Response: The State does not anticipate awarding to multiple contractors; however, the State reserves this right if it is in the best interest of the State.

Question 182: (RFP, Section IV: Legal and Contractual Information, Item 22; Attachment A, Item 31; and RFP, Exhibit A: Standard Contract, Article 2) – Newly manufactured equipment is common only if the customer is outright purchasing equipment, not for customers who lease equipment. As presently written, the language in these three (3) requirements is inconsistent and may needlessly increase cost. Will MDITS please either confirm that newly manufactured, unused equipment is NOT required rather, that used/pre-owned equipment (like new with no blemishes or defects), of the latest model or design from the manufacturer and qualify for warranty and maintenance services of the latest generation technology is acceptable, as is commensurate with electronic monitoring industry standards or amend both 22. Equipment Condition and Radio Frequency Bracelet 31 from mandatory "must" requirements to non-mandatory/preferred "may" requirements by please amending these two (2) requirements to read, as follows?: "22. Equipment Condition For all RFPs requiring equipment, the Vendor ~~must~~ may furnish only either new equipment (or like new with no blemishes or defects), of the latest model or design from the manufacturer and qualify for warranty and maintenance services in response to ITS specifications, unless an explicit requirement for used equipment is otherwise specified." and "31. All equipment ~~must~~ may be clean in new condition (or like new with no blemishes or defects), of the latest model or design from the manufacturer and qualify for warranty and maintenance services, damage free, and in acceptable operative order."

Response: **Vendors must provide new equipment over the life of the contract.**

Question 183: *(RFP, Section VIII: Cost Information Submission and Attachment A, Item 10) - Should all RFP 4625, SECTION VIII COST INFORMATION SUBMISSION “Global Positioning System (GPS) Electronic Monitoring...Number of Devices” and “GPS Vendor Provided Participant Services... Number of Participants” be amended from “2,500” to “2,000”? If not, how long does MDOC anticipate it to take to get to 2,500 participants on GPS units?*

Response: **No, the request is to receive proposals that cover 2,500 participants. The 2,500-participant count allows for future growth of the program. The State and the awarded vendor will monitor the participant level increases during the agreement period.**

Question 184: *(RFP, Section VIII: Cost Information Submission and Attachment B) - Upon the basis that Contractor locally-based staff are a fixed cost unrelated to the number of electronic monitoring participants in-service, in lieu of SECTION VIII COST INFORMATION SUBMISSION quoting Global Positioning System (GPS) Electronic Monitoring based on “Number of Participants”, will MDITS please permit the Proposers to quote Participant Services as a monthly cost inclusive of all nineteen (19) Contractor staff identified on Attachment B – Vendor Locally-Based Staff and unrelated to the separate daily monitoring fees?*

Response: **The Vendor should propose a unit cost for a daily rate per participant, including all sites and services. The extended cost for participant services will be the unit cost multiplied by the anticipated number of participants and number of days (365). The annual participant services fee is a separate fee from equipment rental and monitoring services.**

Question 185: *(RFP, Section IX: References, Item 1.2) - Will you please define in detail, if justified, specifically how would MDITS accomplish “...Vendor’s proposal to being rated unfavorably relative to these criteria or removed from further consideration ...”?*

Response: **The State shall review information gathered from Vendor references to substantiate minimum experience or other requirements listed in RFP No. 4625.**

Question 186: *(RFP, Section IX: References, Item 1.2) - To enable MDITS/MDOC to “1.2.2 ...substantiate minimum experience or other requirements from the references provided;” will MDITS please amend 1.3.1 to read, as follows? 1.3.1 The reference installation must be for a project similar in scope and size to the project for which this RFP is issued whereby, each of the three (3) references must be a minimum of 500 offenders in-use; have Vendor locally-based staff performing Vendor Provided Participant Services and also amend RFP 4625, VENDOR REFERENCE FORM under Complete Reference Forms to read, as follows? “Description of product/services/project, including start and end dates and must include the volume of offenders in-use:”*

Response: **The language in this section shall remain as published.**

Question 187: *(Attachment A, Item 18)* - To our knowledge under the incumbent agreement the Contractor provides expert remote telephone diagnostic support to MDOC ISP officers who perform on-site field replacement of hardware/equipment. Is this to remain the same on this new agreement? If not, will you please define in detail the specific requirements for the Contractor must be capable of performing expert On-Site Service and be capable of dispatching expert technicians to the field in the event that problems are encountered requiring diagnosis and potential replacement of hardware components”?

Response: **It is anticipated that technical issues can be resolved remotely or by replacing a unit with another device. If technical issues cannot be resolved in this manner, the Vendor-based staff shall be responsible for addressing technical and pervasive equipment issues for equipment brought into an MDOC office.**

Question 188: *(Attachment A, Item 19 and Attachment A, Item 10)* – Upon the basis that Attachment A, I. General, B. General Overview and Background calls out “10. MDOC currently supervises, on average, 2,000 participants...” to assure continuity of same size and scope experience, should Attachment A, I. General, D. Vendor Qualifications be amended to read, as follows? “19. The proposed monitoring device must have been installed and in use on no less than 4,000~~2,000~~ participants through one or more contracts with State, Federal or local government agencies.”?

Response: **No, the language in Attachment A, D. Item 19 shall remain as published.**

Question 189: *(Attachment A, Item 23)* - Will MDITS please amend this requirement to encompass the overall scope of RFP 4625 which include Vendor Provided Case Management Services (aka Vendor Provided Participant Services), as follows?: “23. The equipment manufacturer for the equipment offered in response to this RFP shall have an ISO 9001 certification as well as Proposer ISO 9001 certification for the delivery of Monitoring Services and Case Management Service (aka Vendor Provided Participant Services).”

Response: **No, the language in Attachment A, D. Item 23 shall remain as published.**

Question 190: The 2019 MDITS solicitation 44842 for these same MDOC services included Radio Frequency Bracelet requirements “The Vendor’s proposed RF bracelet must be waterproof” and “The RF bracelet must be small, lightweight, and not unduly restrict the activities of the offenders. The Vendor must provide a description and photograph of the proposed RF bracelet” that are NOT included in RFP 4625. Are these requirements important to MDITS/MDOC and, if so, will MDITS please add them via amendment to Attachment A, II. Functional/Technical Requirements, A. Radio Frequency Bracelet?

Response: **Please see Attachment A, Item 36. Descriptions and photos may be provided in responses to Attachment A. The Vendor is expected to provide adequate details of the proposed equipment.**

Question 191: *(Attachment A, Item 123)* - The current/incumbent MDITS/MDOC contract provides for 30% spares – Will MDITS/MDOC please confirm that only 20%

spares are required on RFP 4625 or, if 30% is still necessary, will MS ITS please amend Attachment A, II. Functional/Technical Requirements, E. Equipment (Spares & Replacements) item 123 accordingly?

Response: This solicitation contains a twenty percent (20%) spare inventory requirement. Vendors may propose a higher rate.

Question 192: *(RFP, Section VIII: Cost Information Submission, Lost/Stolen/Damaged Equipment and Attachment A, Item 125)* - Are the 10% Lost/Damaged/Stolen Equipment that MDOC anticipates in excess of the included 10%? If NOT, will you please clarify/define in detail?

Response: Yes, the values listed in the charts represent excess of the ten percent (10%) equipment amount.

Question 193: *(RFP, Section VIII: Cost Information Submission, Lost/Stolen/Damaged Equipment and Attachment A, Item 125)* - Will MDITS please confirm that Proposers may list "Within the price responses, Offeror shall provide the per component replacement price for every component of equipment proposed" on a separate page "Within the price responses" but outside of RFP 4625, SECTION VIII COST INFORMATION SUBMISSION? If NOT, will you please define in detail specifically where the Offeror shall provide the per component replacement price for every component of equipment proposed?

Response: All costs associated with the Vendor's proposal response that is not named in the cost matrix shall be itemized in the cost matrix table under Miscellaneous Costs. Additional price documentation may be provided as supplemental information.

Question 194: *(Attachment A, Item 128)* - To ensure quality of monitoring center staffing, associated language capabilities and security, leading solicitations additionally mandate that both the primary and secondary monitoring centers and all data centers must be located within the United States. As such, will MDITS please amend these requirements to read, as follows?: "128. Vendor must own and operate both primary and secondary Monitoring Centers that must both be staffed with trained personnel and both Monitoring Centers and all Data Centers must be located within the United States."

Response: No, the language in Attachment A, F. Item 128 shall remain as published.

Question 195: *(Attachment A, Item 149)* - The availability and efficiency of GPS has resulted in the obsolescence of Drive-by Receivers by all leading manufacturers. Does MDOC utilize Drive by Receivers? If not, to enable compliant proposals, will MDITS please delete these requirements in their entirety?

Response: No, MDOC does not currently utilize drive-by receivers. The language in Attachment A, G. Item 148 will remain as written.

Question 196: *(Attachment A, Item 152)* - What annual dollar amount does MDOC have budgeted specifically for "Vendor Provided Participant Services"? = \$____/year

Response: A budget has not been established for this project. However, all State Agency budgets are considered public record and may be viewed at www.transparency.ms.gov.

Question 197: (*Attachment A, Item 152*) - Does MDOC anticipate commencement of “Vendor Provided Participant Services” contracted services?

Response: Yes, within ninety (90) days of contract award.

Question 198: (*Attachment A, Item 152*) - Specifically, how will MDITS/MDOC treat proposals that do not respond to the requirements for Vendor Provided Offender Services or price them? (Examples: Reject the proposal as nonresponsive, Evaluate the proposal equally, Score the proposal down in the evaluation criteria? Other?)

Response: Proposals that do not meet mandatory requirements or proposals meeting fewer than 80% of the requirements in the non-cost categories may be eliminated from further consideration.

Question 199: (*Attachment A, Item 175*) - Upon the basis of the word “dedicated”, will MDITS please clarify, must the Account Manager serve MDOC exclusively or can the Account Manager serve other additional accounts as well as MDOC?

Response: NOTE: Vendor provided reference to Item 175 in their question, but the correct reference is Item 176. The dedicated account manager is at liberty to support other customer contracts and is not required to live in Mississippi.

Question 200: (*Attachment B*) - Will MDITS please clarify whether MDOC will provide office space for Vendor locally-based staff at MDOC assigned offices/sites or whether Vendor is responsible for establishing their own independent office space?

Response: MDOC will provide office space for vendor locally-based staff.

Question 201: (*Attachment B*) - If MDOC determines the Vendor will collocate within MDOC office space, will MDOC provide office furniture for the Vendor or will the Vendor be required to furnish office furniture?

Response: MDOC will provide furniture for the Vendor's locally-based staff.

Question 202: (*Attachment B*) - If MDOC determines the Vendor will collocate within MDOC office space, will MDOC provide the Vendor Locally-Based Staff with Wi-Fi internet access?

Response: MDOC will provide internet access for the vendor locally-based staff.

Question 203: (*Attachment B*) - If MDOC determines the Vendor will collocate within MDOC office space will MDOC; require Vendor’s Locally-Based Staff to additionally input data into MDOC’s internal case management information system? If so, will MDOC provide the Vendor Locally-Based Staff with access to MDOC’s internal case management information system at no cost or what, if any, per-user license fee would be charged to the Vendor for such access?

Response: Vendor staff will not have access to MDOC case management software.

Question 204: *(RFP, Section VIII: Cost Information Submission)* - Will MDITS please confirm or clarify that all "Unit Price" and "Extended Price" line items for "Vendor Provided Participant Services" on must include all nineteen (19) Vendor Locally-Based Staff as identified on Attachment B – Vendor Locally-Based Staff?

Response: Yes.

Question 205: *(Attachment A, II. Functional/Technical Requirements, H. Vendor Provided Participant Services)* - Are Proposers authorized to subcontract the provisions of Attachment A, item H Vendor Provided Participant Services?

Response: Yes; however, subcontractors must be approved by the State. Refer to RFP No. 4625, Section IV: Legal and Contractual Information, Item 15 and Item 17.

Question 206: *(Attachment A, II. Functional/Technical Requirements, H. Vendor Provided Participant Services)* - If Proposers are authorized to subcontract the provisions of Attachment A, item H Vendor Provided Participant Services, is it mandatory that such Proposals/BAFOs detail any/all such subcontractors as part of their Attachment A responses to [Items 170 & 171]?

Response: The prime vendor must identify any subcontractor that will be used and include the work subcontractor is anticipated to perform.

Question 207: *(Attachment A, II. Functional/Technical Requirements, H. Vendor Provided Participant Services)* - If Proposers are authorized to subcontract the provisions of Attachment A, item H Vendor Provided Participant Services, is it mandatory that such Proposals/BAFOs detail any/all such subcontractors and comply with RFP 4625, SECTION IX REFERENCES...

Response: The prime vendor must identify any subcontractor that will be used and provide references as detailed in RFP, Section IX: References.

Question 208: If Proposers are authorized to subcontract the provisions of Attachment A, item H Vendor Provided Participant Services, will MS ITS please confirm that such Proposers and their subcontractors must comply with all sections of the solicitation referencing subcontractor/subcontracting, including but not limited to:

- RFP Section I. Submission Cover Sheet & Configuration Summary
- RFP Section IV. Legal and Contractual Information, 1. Acknowledgement Precludes Later Exception
- RFP Section IV Legal and Contractual Information, 7. Legal Provisions, 7.3.5 and 7.7
- RFP Section IV Legal and Contractual Information, 7. Legal Provisions, 16. Sole Point of Contact, 16.1 and 16.2
- RFP Section IV Legal and Contractual Information,
 - 7. Legal Provisions
 - 17. ITS Approval of Subcontractor Required
 - 18. Inclusion of Subcontract Agreements

- 19. Negotiations with Subcontractor
- 20. References to Vendor to Include Subcontractor
- 39. Responsibility for Behavior of Vendor Employees/Subcontractors
- RFP Exhibit A Standard Contract, Article 3 Consideration And Method Of Payment, 3.3
- RFP Exhibit A Standard Contract, Article 6 Behavior Of Employees/Subcontractors
- RFP Exhibit A Standard Contract, Article 8 Authority, Assignment And Subcontracts, 8.1, 8.3, 8.4, and 8.5
- RFP Exhibit A Standard Contract, Article 15 Hold Harmless
- RFP Exhibit A Standard Contract, Article 25 Confidential Information, 25.1
- RFP Exhibit A Standard Contract, Article 40 Force Majeure

Response: Yes, the use of a subcontractor in fulfillment of this solicitation is outlined in RFP No. 4625.

Question 209: What annual dollar amount does MDOC have budgeted for this new contract? = \$____/year

Response: A budget has not been established for this project. However, all State Agency budgets are considered public record and may be viewed at www.transparency.ms.gov.

Question 210: Are there any pending initiatives that may significantly increase or decrease MDOC's use of electronic monitoring and, if so, will you please indicate each with an anticipated impact timeline and associated percentage of increase/decrease by technology type? (General question)

Response: No.

Question 211: (*Attachment A, Item 125*) - In the last RFP 4539: MDOC responded to this question that they had 7 GPS devices lost/damaged/stolen and 6 billable lost/damaged/stolen devices. We have two questions related to this:

1. On average, how many devices were active per month for GPS?
2. Were there a total of 7 GPS devices lost/damaged/stolen or are these 7 devices over the allowance (per annum) period?

Response: Sample report is attached. Seven (7) billable GPS and six (6) billable RF devices were over the allowance.

Question 212: (*Attachment A, Item 122*) - Referencing the counties listed on Attachment B: is equipment inventory at MDOC at "specified" locations? Must inventory be housed at the MDOC office?

Response: Equipment inventory may be maintained at the counties of responsibility listed in Attachment B. See Amendment 10 above.

Question 213: (*Attachment A, Item 154a*) - Are there exceptions to the one business day notification, e.g., medical emergencies?

Response: **MDOC will work closely with locally based staff and can make alternative arrangements in the case of emergency situations.**

Question 214: *(Attachment A, Item 154a)* - Will installations and removals only be performed Monday to Friday 8 am to 5 pm excluding weekends and holidays?

Response: **Yes.**

Question 215: *(Attachment A, Item 154f)* - Would you please clarify if all field service calls/visits will be performed at the MDOC offices?

Response: **Yes.**

Question 216: *(Attachment A, Item 154k)* - Could you please tell us who determines when a collateral visit is needed?

Response: **The supervising agent determines when a collateral visit is needed.**

Question 217: *(Attachment A, Item 186)* - To develop a high-level implementation plan it would be helpful to tell vendors how long after award the vendor might have to implement this contract. In the Procurement Project Schedule on page 31 in the RFP, it says vendors will have approximately a month to implement (between ITS Board Presentation and Project Go-Live Deadline). Is that correct?

Response: **The Procurement Project Schedule has been revised. See Amendments 1, 2, and 5 above.**

Question 218: *(RFP, Exhibit A: Standard Contract, Article 25)* - Is it permissible to mark this section(s) confidential in case there is a FOIA request from another vendor so this information can be redacted in the future if it complies with 25-61-9(7) of the Mississippi Code of 1972?

Response: **No, Vendors may not submit a redacted copy of their proposal response. Records furnished to ITS by Vendors which contain trade secrets, or confidential commercial or financial information will be handled in accordance with Miss. Code Ann. § 25-61-9 of the Mississippi Public Records Act.**

Question 219: Generally speaking – Is the vendor required to maintain a local office within the specified counties listed on Attachment B, or will the vendor be provided space at the MDOC office?

Response: **The Vendor will be provided space at an MDOC office.**

RFP responses are due on August 23, 2024, at 3:00 p.m. (Central Time).

If you have any questions about the information or if we can be of further assistance, please email the Solicitations Team at RFP@its.ms.gov.

cc: ITS Project File Number 48349

Attachments: Sample Report – DNA Monitoring Protocol Form – MSDOC Profile Rept
Sample Report – MSDOC KPI Monthly Rept
Sample Report – MSDOC Key Alerts Monthly Report
Sample Report – County Active Total Participants by Site Report