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Craig P. Orgeron, CPM, Ph.D., Executive Director

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Craig P. Orgeron, CPM, Ph.D.

CC: ITS Project Number 48959

Date: October 28, 2025

Initial
CPD

Re: Sole Source Certification Number 4702 for a Crime Scene Mapping and Reconstruction System for the Mississippi Department of Public Safety (DPS)

Contact Name: Matthew Livingston

Contact Phone Number: 601-432-8244

Contact E-mail Address: matthew.livingston@its.ms.gov

Sole Source Certification Award Details

Regarding Information Technology Services (ITS) Sole Source Certification Number 4702 for the Mississippi Department of Public Safety (DPS), please be advised that ITS intends to award Duncan Parnell, Inc. as the sole source provider of a Crime Scene Mapping and Reconstruction System in an amount not to exceed \$66,015.00 for a three year period. Please be advised that ITS will determine if additional licenses, enhancements, upgrades, or support are within scope during the certification period and may increase the spending authority accordingly. Should Duncan Parnell, Inc., change their name during this certification period, then ITS will determine if a recertification is necessary. For an explanation regarding Mississippi state law, policy and procedures for sole source procurements, refer to Attachment B: Sole Source Procurement Overview.

Sole Source Criteria

1. The product or services being purchased must perform a function for which no other product or source of services exist:

The Trimble crime scene mapping and reconstruction system is the only forensic analysis system that uses Global Positioning Systems (GPS) and drones to import data into a PIX4D system that allows officers to capture more footage and create a detailed 3D representation of a scene. The Trimble crime scene mapping and reconstruction system is used to image automobile data recorders for the forensic analysis of traffic collisions and related investigations. The system caters to safety and law enforcement and allows forensic investigators to retrieve information from crash scenes at a great speed and accuracy.

2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services:

The Trimble solution will keep officers safe while getting critical information from crash scenes by reducing the set-up time necessary for accurate data collection and reduce the number of troopers investigating a crash or incident. The system will allow officers to map and reconstruct accidents through a comprehensive and safe approach by utilizing GPS and existing drones, rather than prism. Using GPS, troopers can rely on faster data collection and cover larger and more remote areas. The officers can be prepared for court trials on cases by accurately reenacting the events as they unfolded at the crash site. The workflows within the system are built to withstand legal scrutiny by providing certified accuracy reports, metadata integrity, and verifiable chain of custody.

3. The product or services must be available only from the manufacturer and not through resellers who could submit competitive pricing for the product or services:

Duncan Parnell, Inc. has certified that they are the sole source provider of the Trimble crime scene mapping and reconstruction system. This equipment, solutions, and training can only be performed by Duncan Parnell, Inc. who is the only authorized reseller/distributor. The Vendor's sole source certification letter is included as Attachment A.

Schedule

Task	Date
First Advertisement Date	10/28/25
Second Advertisement Date	11/04/25
Response Deadline From Objectors	11/12/25 at 3:00 P.M. Central Time
Notice of Award/No Award Posted	Not before 11/13/25

Project Details

The Mississippi Department of Public Safety (DPS) is looking to procure Trimble forensic analysis software to have access to a crime scene mapping and reconstruction system. The goal of this purchase is for officers to be able to map and reconstruct accidents in a safe manner in order to show how events unfolded at crash sites.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the crime scene mapping and reconstruction system should not be certified as a sole source should provide information in the following format for the state to use in determining whether or not to proceed with awarding the Sole Source contract to Duncan Parnell, Inc.

Interested Party Information

1.1.1 Contact Name, Phone Number and email address

1.1.2 Company Website URL, if applicable

1.2 Objection to Sole Source Certification

- 1.2.1 Interested parties must present specific objections to the Sole Source certification using the criteria listed above.
- 1.2.2 A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.
- 1.3 Comments will be accepted at any time prior to Wednesday, November 12, 2025 at 3:00 p.m. (Central Time) to Matthew Livingston at matthew.livingston@its.ms.gov or at the Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211. Responses may be delivered by hand, via regular mail, overnight delivery, e-mail or by fax. Fax number is (601) 713-6380. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach ITS on time. Interested Parties may contact Matthew Livingston to verify the receipt of their Responses. Responses received after the deadline will be rejected.
- 1.4 Interested Party responses should include the following information:

SUBMITTED IN RESPONSE TO Sole Source Certification No. 4702-48959 Accepted until November 12, 2025 @ 3:00 p.m., ATTENTION: Matthew Livingston
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If you have any questions concerning the information above or if we can be of further assistance, please contact Matthew Livingston at 601-432-8244 or via email at matthew.livingston@its.ms.gov.

Attachment A: Vendor Correspondence
Attachment B: Sole Source Procurement Overview

Attachment A



Trimble Inc
10368 Westmoor Drive
Westminster, CO 80021
USA

June 1, 2025

RE: Trimble Forensics Authorized Reseller

This letter is to clarify that Duncan Parnell, with a head office located at 900 S. McDowell St. Charlotte, NC 28204 is the only authorized reseller/ distributor for Trimble Forensics within AL, FL, GA, MS, NC, SC, TN and VA and is currently in good standing with Trimble Inc.

Please understand that no other vendor or distributor within the above mentioned States, is authorized to offer Trimble Forensics equipment, solutions, or training.

Sincerely,

Keegan Kinney

A handwritten signature in blue ink, appearing to read "Keegan Kinney", written over a light blue rectangular background.

Channel Manager
Trimble Inc.
(250) 574-0188

Attachment A



Mississippi Highway Patrol
1900 East Woodrow Wilson Avenue
Jackson, MS 39216

24 July 2025

RE: Trimble Forensics Authorized Reseller

This letter serves as notification that Duncan-Parnell Inc is the solely authorized dealer for Trimble Forensics solutions in the southeast United States. This includes Georgia, Alabama, Mississippi as well as other states. Duncan-Parnell has been in business for over 80 years with headquarters in Charlotte, North Carolina. Other offices that serve this region are in Norcross, GA and Nashville, TN.

Please be advised that no other vendor or distributor within the above-mentioned states is authorized to offer Trimble Forensics equipment, solutions, or training.

Sincerely,

A handwritten signature in black ink, appearing to read 'York D. Grow', is written over a light gray rectangular background.

York D. Grow
Geospatial Solutions Manager
434-962-3248
york.grow@duncan-parnell.com

Attachment B

The acquisition of information technology for all state agencies and institutions of higher learning (IHLs) is within the scope of the ITS law, found in Mississippi Code Section 25-53-1, et seq., and the policies and procedures established in accordance with this statute, found in the ITS Procurement Handbook posted on the ITS website (www.its.ms.gov).

ITS enabling legislation requires that information technology hardware, software and services be acquired in a manner that insures the maximum of competition among all manufacturers and suppliers of such equipment and services. Accordingly, ITS promotes full and open competition through the issuance of open specifications and the objective evaluation of Interested Party proposals to determine the lowest and best offering to meet an agency's or public university's business requirements. True competition protects the integrity and credibility of purchasing in the public sector and is essential in providing best value and adequate contractual protection for the purchasing entity. In certain limited situations, information technology acquisitions may be sole-sourced.

ITS utilizes the provisions of Public Purchasing Law for Sole Source and Emergency procurements of information technology. Mississippi Public Purchasing Law (Mississippi Code Section 31-7-13) specifies that noncompetitive items available from one source only be exempted from bid requirements (sole-sourced). ITS statute, in Section 25-53-5 (p), permits ITS to utilize provisions in Public Purchasing Law or regulations, when applicable.

Per Public Purchasing law, acquisitions must meet the following criteria to be authorized as sole source:

1. The product or services being purchased must perform a function for which no other product or source of services exists,
2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services, AND
3. The product or services must be available only from the manufacturer and NOT through resellers who could submit competitive pricing for the product or services. The vendor's correspondence regarding this criterion for this project is included as Attachment A.

By policy as documented in the ITS Procurement Handbook, acquisitions of IT services must include the following information to be authorized as sole source:

1. An explanation about why the amount to be expended is reasonable, and
2. An explanation regarding the efforts by the purchaser to obtain the best possible price.

For state agencies, approval of all technology purchases with a lifecycle cost of \$5,000 or less, including sole source purchases, has been delegated to the agency. The ITS Procurement Limits Policies for Agencies (a section in the ITS Procurement Handbook) require a minimum of two competitive written bids or proposals for technology purchases with a lifecycle cost over \$5,000 but not over \$75,000 (not over \$25,000 for projects funded by the American Recovery and Reinvestment Act). Since, for single source items, the procuring agency will be unable to obtain two written bids, ITS must certify all sole source acquisitions of information technology with a lifecycle cost greater than \$5,000.

Institutions of Higher Learning (IHLs) or public universities have been delegated the authority to certify sole source procurements up to \$250,000 lifecycle cost under the ITS Procurement Limits Policies for IHLs (a section in the ITS Procurement Handbook). For the certification of sole source procurements delegated to the CIOs at public universities, the public university must follow ITS' Sole Source Procedure, including advertisement of the intent to award as sole source. Institutions certifying a sole source purchase must ensure the criteria listed above are met and documented in writing by the institution and the Interested Party prior to certifying a product or service as sole source. Sole source documentation must be reviewed and approved by the IHL's CIO for any sole-source certification above \$5,000. All sole source documentation should be retained in the public university's procurement file. Sole source requests above \$250,000 lifecycle cost require ITS approval.

Other than the delegations outlined above, all sole source technology procurements must be certified by ITS.

ITS thoroughly reviews Sole Source Certification Requests, determining if competing products and/or services exist. If so, ITS conducts a competitive procurement. If ITS' review confirms the sole source, then a Sole Source advertisement is issued, giving other Interested Parties an opportunity to identify competing products and/or services. Based upon the results of the Sole Source advertisement, ITS will either certify the request as a sole source or conduct a competitive procurement.