



3771 Eastwood Drive
Jackson, MS 39211-6381
Phone: 601-432-8000
Fax: 601-713-6380
www.its.ms.gov

Craig P. Orgeron, CPM, Ph.D., Executive Director

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Craig P. Orgeron, CPM, Ph.D.

CC: ITS Project Number 49465 Initial
CPD

Date: April 21, 2026

Re: Sole Source Certification Number 4749 to provide community-based provider certification administration system software support and maintenance for the Mississippi Department of Mental Health (MDMH)

Contact Name: Mikayla Smith

Contact Phone Number: 601-432-8147

Contact E-mail Address: Mikayla.Smith@its.ms.gov

Sole Source Certification Award Details

Regarding Information Technology Services (ITS) Sole Source Certification Number 4749 for the Mississippi Department of Mental Health (MDMH), please be advised that ITS intends to award Dorger Software Architects, Inc. as the sole source provider of community-based provider certification administration system software support and maintenance through June 30, 2029 in an amount not to exceed \$108,000.00. Please be advised that ITS will determine if additional products and services are within scope during the certification period and may increase the spending authority accordingly. Should Dorger Software Architects, Inc., change their name during this certification period, then ITS will determine if a recertification is necessary. For an explanation regarding Mississippi state law, policy and procedures for sole source procurements, refer to Attachment B: Sole Source Procurement Overview.

Sole Source Criteria

1. The product or services being purchased must perform a function for which no other product or source of services exist:

Dorger Software Architects, Inc. developed the DorgerSoft system for the Mississippi Department of Mental Health (MDMH) and are the only provider of maintenance and support for the system. The provision of maintenance is proprietary to Dorger, and the system is unique in that it provides both initial and ongoing certification of mental health providers along with the custom workflows required to support these processes. DorgerSoft captures and maintains data on the mental health services provided by each certified provider and generates

certification documents that are subject to audit by the Mississippi Division of Medicaid (DOM) and the Mississippi State Department of Health (MSDH).

2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services:

The system enables MDMH to enter, administer, and track data for community-based providers certified to deliver mental health services, including services for individuals with intellectual and developmental disabilities as well as those requiring substance use treatment services. The system allows MDMH to meet its regulatory obligations requiring the certification and recertification of providers who deliver mental health and substance use clients .

3. The product or services must be available only from the manufacturer and not through resellers who could submit competitive pricing for the product or services:

Dorger Software Architects, Inc. represents and warrants that it is the sole manufacturer of the DorgerSoft system for the tracking of community-based service providers. This system can only be purchased directly from Dorger Software Architects, Inc. on a Software-as-a-Service basis. The Vendor’s sole source certification letter is included as Attachment A.

Schedule

Task	Date
First Advertisement Date	04/21/26
Second Advertisement Date	04/28/26
Response Deadline From Objectors	05/06/26 at 3:00 P.M. Central Time
Notice of Award/No Award Posted	Not before 05/07/26

Project Details

In 2014, the Mississippi Department of Mental Health (MDMH) issued a solicitation for a vendor hosted, web-based software as a service solution to support the agency’s regulatory operations. Dorger Software Architects, Inc. responded to the solicitation and a Professional Services Contract was subsequently executed on December 1, 2014. In February 2017, ITS began issuing Notice of Intents to Certify Sole Source for the community-based provider certification administration system software support and maintenance. No objections have been received to date. MDMH has spent \$378,500.00 on these products.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the community-based provider certification administration system software support and maintenance should not be certified as a sole source should provide information in the following format for the state to use in determining whether or not to proceed with awarding the Sole Source contract to Dorger Software Architects, Inc.

- 1.1 Interested Party Information
 - 1.1.1 Contact Name, Phone Number and email address
 - 1.1.2 Company Website URL, if applicable
- 1.2 Objection to Sole Source Certification

- 1.2.1 Interested parties must present specific objections to the Sole Source certification using the criteria listed above.
- 1.2.2 A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.
- 1.3 Comments will be accepted at any time prior to Wednesday, May 6, 2026, at 3:00 p.m. (Central Time) to Mikayla Smith at Mikayla.Smith@its.ms.gov or at the Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211. Responses may be delivered by hand, via regular mail, overnight delivery, e-mail or by fax. Fax number is (601) 713-6380. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach ITS on time. Interested Parties may contact Mikayla Smith to verify the receipt of their Responses. Responses received after the deadline will be rejected.
- 1.4 Interested Party responses should include the following information:

SUBMITTED IN RESPONSE TO
Sole Source Certification No. 4749-49465
Accepted until May 6, 2026 @ 3:00 p.m.,
ATTENTION: Mikayla Smith

If you have any questions concerning the information above or if we can be of further assistance, please contact Mikayla Smith at 601-432-8147 or via email at Mikayla.Smith@its.ms.gov.

- Attachment A: Vendor Correspondence
- Attachment B: Sole Source Procurement Overview

Attachment A



762 Downtowner Loop W #100
Mobile, AL 36609
251-281-2001

03/19/2026

Kim Wood
Chief Information Officer
Mississippi Dept of Mental Health
239 North Lamar St., Suite 1101
Jackson, MS 39201

Dear Ms. Wood,

This is to confirm that Dorger Software Architects, Inc. represents and warrants that it is the sole manufacturer of the DorgerSoft system for the tracking of community-based service providers. This system can only be purchased directly from Dorger Software Architects, Inc. on a Software-as-a-Service basis. If you require any additional information, please contact me.

Regards,

A handwritten signature in blue ink, appearing to read "Scot Dorger".

Scot Dorger,
President, Dorger Software Architects, Inc.

Attachment B

The acquisition of information technology for all state agencies and institutions of higher learning (IHLs) is within the scope of the ITS law, found in Mississippi Code Section 25-53-1, et seq., and the policies and procedures established in accordance with this statute, found in the ITS Procurement Handbook posted on the ITS website (www.its.ms.gov).

ITS enabling legislation requires that information technology hardware, software and services be acquired in a manner that insures the maximum of competition among all manufacturers and suppliers of such equipment and services. Accordingly, ITS promotes full and open competition through the issuance of open specifications and the objective evaluation of Interested Party proposals to determine the lowest and best offering to meet an agency's or public university's business requirements. True competition protects the integrity and credibility of purchasing in the public sector and is essential in providing best value and adequate contractual protection for the purchasing entity. In certain limited situations, information technology acquisitions may be sole-sourced.

ITS utilizes the provisions of Public Purchasing Law for Sole Source and Emergency procurements of information technology. Mississippi Public Purchasing Law (Mississippi Code Section 31-7-13) specifies that noncompetitive items available from one source only be exempted from bid requirements (sole-sourced). ITS statute, in Section 25-53-5 (p), permits ITS to utilize provisions in Public Purchasing Law or regulations, when applicable.

Per Public Purchasing law, acquisitions must meet the following criteria to be authorized as sole source:

1. The product or services being purchased must perform a function for which no other product or source of services exists,
2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services, AND
3. The product or services must be available only from the manufacturer and NOT through resellers who could submit competitive pricing for the product or services. The vendor's correspondence regarding this criterion for this project is included as Attachment A.

By policy as documented in the ITS Procurement Handbook, acquisitions of IT services must include the following information to be authorized as sole source:

1. An explanation about why the amount to be expended is reasonable, and
2. An explanation regarding the efforts by the purchaser to obtain the best possible price.

For state agencies, approval of all technology purchases with a lifecycle cost of \$5,000 or less, including sole source purchases, has been delegated to the agency. The ITS Procurement Limits Policies for Agencies (a section in the ITS Procurement Handbook) require a minimum of two competitive written bids or proposals for technology purchases with a lifecycle cost over \$5,000 but not over \$75,000 (not over \$25,000 for projects funded by the American Recovery and Reinvestment Act). Since, for single source items, the procuring agency will be unable to obtain two written bids, ITS must certify all sole source acquisitions of information technology with a lifecycle cost greater than \$5,000.

Institutions of Higher Learning (IHLs) or public universities have been delegated the authority to certify sole source procurements up to \$250,000 lifecycle cost under the ITS Procurement Limits Policies for IHLs (a section in the ITS Procurement Handbook). For the certification of sole source procurements delegated to the CIOs at public universities, the public university must follow ITS' Sole Source Procedure, including advertisement of the intent to award as sole source. Institutions certifying a sole source purchase must ensure the criteria listed above are met and documented in writing by the institution and the Interested Party prior to certifying a product or service as sole source. Sole source documentation must be reviewed and approved by the IHL's CIO for any sole-source certification above \$5,000. All sole source documentation should be retained in the public university's procurement file. Sole source requests above \$250,000 lifecycle cost require ITS approval.

Other than the delegations outlined above, all sole source technology procurements must be certified by ITS.

ITS thoroughly reviews Sole Source Certification Requests, determining if competing products and/or services exist. If so, ITS conducts a competitive procurement. If ITS' review confirms the sole source, then a Sole Source advertisement is issued, giving other Interested Parties an opportunity to identify competing products and/or services. Based upon the results of the Sole Source advertisement, ITS will either certify the request as a sole source or conduct a competitive procurement.