

RFP Clarifications Memorandum

To: Vendors Responding to RFP Number 5000 for the Mississippi Department of Information Technology Services

From: Craig P. Orgeron, Ph.D.

Date: August 17, 2017

Subject: Clarifications to Specifications

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RFP Number 5000 is hereby amended as follows:

1. Section VII Technical Specifications, Item 2.2.1, 2.2.2, and 2.2.3 are being added:

- 2.2.1 The Vendor Conference will be held at the Mississippi Department of Information Technology Services at 3771 Eastwood Drive, Jackson, MS 39211. Attendees at the conference will be required to sign the attendance roster on-site to verify their presence at the conference.
- 2.2.2 The categories mentioned in Item 2.2 will be the only topics of discussion at this Vendor Conference. Any Vendor that asks questions during the Vendor Conference regarding other categories of the RFP will be directed to submit such questions in writing.
- 2.2.3 The Vendor Conference will be recorded and published to the ITS website.

2. Section VII Technical Specifications, Item 11 is being modified to read:

- 11.1 In order to accurately and completely document functional requirements, ITS has identified eleven (11) functional categories wherein Vendors may respond. The functional requirements of these categories are described in Attachment A. Vendor must complete and return *Attachment A: Requirements Matrix* for the categories in which they wish to respond. It should be understood that Vendors are not required to respond to every category listed below. Vendors should responding only to the categories desired.

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

RFP responses are due October 5, 2017, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Michelle Smith at 601-432-8057 or via email at Michelle.Smith@its.ms.gov.

cc: ITS Project File Number 42410